Pre-Departure
GUIDE
Pre-College Program 2015
# Table of Contents

WELCOME TO THE GEORGE WASHINGTON UNIVERSITY

SUMMER AND SPECIAL PROGRAMS PRE-COLLEGE STAFF

PREPARING FOR GW & DC

ARRIVAL INFORMATION

IMMIGRATION MATTERS

GW BASICS

CODES OF CONDUCT

PREPARING FOR ACADEMIC SUCCESS

PAYMENT OF FEES

CAMPUS LOGISTICS

MEDICAL CARE & INSURANCE

SUMMER IN THE CITY
Welcome to The George Washington University

Congratulations on your acceptance to The George Washington University Pre-College Program! We have prepared this guide to assist you in preparing for your time at GW, and to be a useful resource throughout the program. It covers practical items such as arriving on campus, what to pack, course expectations, life outside of the classroom, living at GW, and more. We encourage you to read this handbook in its entirety. You can also find this handbook on the Pre-College website: [http://precollege.gwu.edu](http://precollege.gwu.edu).

OFFICE OF SUMMER AND SPECIAL PROGRAMS
The Summer and Special Programs office at GW is responsible for summer programs for undergraduates and graduates, and visiting students, including the GW Pre-College Program. Our staff assists with issues concerning your personal and academic adjustment to life at the University, academic advising, registration and your transition to the Washington, DC area for the summer.

GW PRE-COLLEGE PROGRAM
The GW Pre-College Program attracts top high school students from across the country and around the world, creating a dynamic and exciting community of learners. GW Pre-College courses are intensive and engaging, allowing students to experience the academic rigors of learning in a college environment. Outside of the classroom, a supportive team of residential advisors organize on- and off-campus activities, student panels and workshops, and weekend excursions.

COLLEGE INTENSIVE
The College Intensive program gives rising juniors and seniors the opportunity to earn college credit by engaging in challenging undergraduate coursework. College Intensive students attend classes with GW undergraduate students, or fellow Pre-College students. Residential students in the College Intensive program live and take classes on GW’s Foggy Bottom campus in the heart of DC. Completion of the program establishes an official record with GW. Students may request a transcript documenting credit earned.

SUMMER IMMERSION
Summer Immersion students enroll in two-week, all-day, non-credit courses that integrate lecture-based instruction with experiential and applied activities. Courses emphasize student engagement through class discussions, group projects and presentations, guest lectures from field leaders and experts, and site visits to local Washington, DC institutions. Summer Immersion students reside and take classes on the beautiful and historic Mount Vernon campus in the wooded residential Palisade neighborhood, an easy 10-minute shuttle ride from the Foggy Bottom campus.
SHONDA GOWARD, DIRECTOR
Shonda Goward is the Director of the GW Pre-College Program. Prior to joining the Office of Summer and Special programs she was a Senior Undergraduate Academic Advisor in the GW Columbian College of Arts and Sciences. She also teaches first year writing in the University Writing Program. Shonda earned her bachelor of arts from the University of North Carolina at Chapel Hill; master of arts from Southern Connecticut State University; and is a current doctoral student at GWU studying higher education administration and policy. When not working with young people to pursue their goals, Shonda is most likely watching Major League Baseball.

RACHEL GOLDEN, PROGRAM COORDINATOR FOR SPECIAL INITIATIVES
Rachel Golden recently joined GW Summer and Special Programs after working in Residence Life at the Rhode Island School of Design. She has spent much of her career working with high school aged students in both the curricular and co-curricular setting. She earned her undergraduate degree as a double major, International Relations and Spanish, at Syracuse University, and is currently working on her Master’s thesis in Government at Harvard University. She is currently doing her best not to get lost while exploring her new home in DC.

ANDREA REIGLE, SPECIAL PROGRAMS ADVISOR
A graduate MA candidate of Public Policy, Andrea Reigle has spent nearly a decade in Washington, DC as a student and employee of GW. As an undergraduate at GW, she was a double major in Economics and Journalism. She joined the Summer and Special Programs office in 2009 and is experienced in assisting visiting students with a full range of academic and support services. She advises students on application, registration and immigration processes. An avid cook, she can often be found at one of DC’s outdoor food markets on summer weekends.
Preparing For GW & DC

One of the best ways to prepare for the Pre-College Program is to learn about GW and Washington, DC prior to your arrival. It is unrealistic, however, to expect that you will be able to prepare for all experiences, so we strongly recommend that you expect the unexpected! Your experience in the Pre-College Program and in DC will be based largely on how you decide to spend your time here. It will help you greatly to meet the challenges of studying in a college environment and make the most of the experience. We encourage you to get involved and get to know our faculty, staff and your peers.

CLIMATE
You should come prepared for a humid and hot summer. The temperature can rise as high as 100 degrees F (37-38 degrees C) with high humidity in the summer. Plan to wear cool clothing. Clothing for rainy weather will also come in handy.

Weather Conversion Chart

<table>
<thead>
<tr>
<th>°C</th>
<th>°F</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>71</td>
</tr>
<tr>
<td>27</td>
<td>80.6</td>
</tr>
<tr>
<td>33</td>
<td>91.4</td>
</tr>
<tr>
<td>38</td>
<td>100.4</td>
</tr>
</tbody>
</table>

CLOTHING
Though students do not dress formally for class, it is a good idea to bring some business casual/semi-formal attire for certain course trips (e.g., Capitol Hill, White House) or other formal events (e.g., dances, presentations). On campus and in the classroom, informal attire such as t-shirts, jeans, slacks, and shirts are acceptable. Residence halls and academic buildings are air conditioned during the summer months.

PACKING LIST
Course-Related Items:
Students in Summer Immersion courses will receive a letter from their faculty indicating any course specific items they should bring. Students in the 1-, 3-, and 6-week College Intensive program can find more information about buying books for their course(s) in the Academic Life section of this guide.

Carry-On Luggage:
- Government-issued photo ID (REQUIRED)*
- Medications you use regularly
- GW Pre-College Guide 2015
Transportation arrangements from the airport to GW (please see the Arrival Information section)
Street address of your destination (For students living on campus, you can find your check-in address in the Arrival Information section of this guide. You may need to give this to a taxi or shuttle driver.)
$60-$80 for metro fare OR pre-ordered SmarTrip metro card with $60-$80 value
Spending money (ATMs available on campus)

Other required items:
- Bedding & towels: twin sheets, blanket, pillow, towel and washcloth (6-week students must bring their own, Summer Immersion and College Intensive 1- & 3-week students are provided bedding and towels; extra set is suggested)
- Blankets/comforters
- Casual warm weather clothing
- One business casual/semi-formal outfit
- Athletic clothing
- Swimsuit
- Toiletries

Suggested Items:
- Umbrella
- Raincoat
- Sunscreen
- Cell phone

Optional Items:
- Fan
- Laptop computer (suggested for some courses)

What Not to Bring:
- Kitchen appliances
- Candles
- Incense
- Halogen lamps
- Non-surge protected extension cords
- Lanterns and oil lamps
- Explosives, including fireworks
ADDITIONAL ITEMS - INTERNATIONAL STUDENTS

**Carry-on Luggage:**
- Valid passport
- Valid US visa stamp (if applicable)
- Certificate of Eligibility (I-20) - for F-1 sponsored students only
- Proof of financial support - for F-1 sponsored students only
- Sufficient funds to cover expenses (such as a credit card and some cash in US dollars)
- Medical records including immunizations (in English) and proof of adequate health insurance coverage

**Suggested Items:**
- Plug adapters and/or voltage converters (American electrical voltage is 110 volt/60 hertz and electrical outlets can have two or three pin plugs)

*Students must bring a photo ID (includes government-issued IDs or school IDs) in order to participate in the program.*

**Students interested in ordering a SmarTrip metro card prior to their arrival can learn more on our website in the “Information for Accepted Students” section. If unable to order online, students will have the opportunity to purchase a metro card on the first day of class.*

*Please note: GW’s Foggy Bottom and Mount Vernon Campuses both have convenient access to grocery and convenience stores where students can obtain basic toiletries, pharmaceuticals, cleaning products (such as laundry detergent) and food.*

**SPENDING MONEY**

Students should remember the following when considering how much spending money to bring to the program: class-related books, materials and printing (College Intensive students only), laundry ($1.75 per load, subject to change), recreational activities, dining out, bus/cab/metro fares, postal service, toiletries, snacks, and transportation to and from campus. The amount of money to bring largely depends on the students’ normal spending habits. ATMs are located on both campuses.

The amount that students will spend on transportation by metro varies by course, but students should expect to spend $60-$80 on metro fare for site visits with their course and off-campus program excursions.

Breakfast, lunch and dinner are included in the program costs for residential students, and lunch is included in the Summer Immersion commuter student program costs. However, students will also have opportunities to purchase additional food or snacks off campus, and may wish to factor that into their spending money amount.
Arrival Information

TRANSPORTATION

Campus Addresses
The first day check-in addresses for our two campuses are below:

<table>
<thead>
<tr>
<th>College Intensive</th>
<th>Summer Immersion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Philip Amsterdam Hall</td>
<td>Mount Vernon, Eckles Auditorium</td>
</tr>
<tr>
<td>First Floor TV Lounge</td>
<td>2100 Foxhall Road NW</td>
</tr>
<tr>
<td>2350 H Street, NW</td>
<td>Washington, DC 20007</td>
</tr>
<tr>
<td>Washington, D.C. 20052</td>
<td></td>
</tr>
</tbody>
</table>

Regional Airports
Washington, DC is located within 50 miles of three major airports: Reagan National Airport (DCA), Washington Dulles International Airport (IAD) and Baltimore/Washington International Thurgood Marshall Airport (BWI). Basic methods of travel from each airport to the Foggy Bottom and Mount Vernon Campuses are listed below.

All airports have the following services available:
- Taxi: Taxicabs serve all airports and signs within the airport will direct you to the appropriate exit. In most cases, this will be the most expensive method of travel with fares as high as $80 depending on the distance and traffic.
- Super Shuttle: Door-to-door service is available to any destination in metropolitan Washington. Super Shuttles are often cheaper than taxis because they are shared among other passengers. For information, call 1-800-BLUEVAN or visit www.supershuttle.com.
- Metro: Reagan National Airport is currently the only airport that is located adjacent to a metro station. GW's Foggy Bottom Campus is located at the Foggy Bottom/GWU metro stop. More information can be found on the Washington Metropolitan Area Transportation Association website, wmata.com. The Mount Vernon Campus is not metro accessible, but is approximately 10-15 minutes away from the Foggy Bottom Campus by free GW shuttle bus. The Mount Vernon Shuttle can be picked up in front of Funger Hall, 2201 G Street, NW.

Hotels Convenient to GW
- The George Washington University Inn, 824 New Hampshire Ave, NW, Washington, DC, 20037, 1 (800) 426-4455, (202) 337-6620
- One Washington Circle Hotel, One Washington Circle, NW, Washington, DC, 20037, 1 (800) 424-9671, (202) 872-1680
- Courtyard Marriot, 515 20th Street, NW, Washington, DC, 20006, (202) 296-5700
Early Arrival & Late Departure
Students should make every effort to plan their travel to GW based on arrival and departure of the program start and end dates; however, options are in place to accommodate early arrival the day before the program start date and late departure the day after the program end date for those students who are arriving from long distances and need to work around flight schedules.

The fee for early arrival and late departure includes accommodations and meals. If you meet the early arrival and/or late departure criteria due to long-distance travel, please complete the Early Arrival and Late Departure Form, and return by June 1. We are unable to accommodate requests for early arrival and/or late departure after this date. Late departure is not available for the College Intensive 6-week program.

ARRIVAL AND ORIENTATION
College Intensive 1-, 3-, & 6-Week Sessions

**Date:** Sunday, July 5  
**Location:** Foggy Bottom Campus  
**Itinerary:**
- **4:00 - 6:00pm** Check-in/Residential student move-in/Parent information table  
  Philip Amsterdam Hall, First Floor TV Lounge (2350 H St, NW, Washington, DC 20052)  
- **6:15 - 7:00pm** Program orientation  
- **7:15pm** Optional commuter student pick up  
- **7:15 - 10:00pm** Welcome dinner & program activities  
- **10:00pm** Commuter pick-up

Summer Immersion, Sessions I & II

**Dates:**  
- Session I - Sunday, July 5  
- Session II - Sunday, July 19  
**Location:** Mount Vernon Campus  
**Itinerary:**
- **4:00 - 6:00pm** Check in/Residential student move-in/Parent information table  
  Eckles Auditorium (2100 Foxhall Rd. NW Washington, DC 20007)  
- **6:15 - 7:00pm** Orientation  
- **7:15pm** Optional commuter student pick up  
- **7:15 - 10:00pm** Welcome dinner & program activities  
- **10:00pm** Commuter pick-up *(Please note: The Mount Vernon Campus Shuttle departs every 30 minutes until 11pm.)*
Parking
Foggy Bottom Campus
Parking on the Foggy Bottom Campus is limited. Visit parking.gwu.edu for more information about visitor parking.

Mount Vernon Campus
Enter through the Whitehaven Parkway entrance and park in the Mount Vernon Campus parking garage.

Visit [http://parking.gwu.edu](http://parking.gwu.edu) for more information about visitor parking.

Commuter Students
Commuting students should arrive for check in between 5pm and 6pm and make arrangements for pick up no later than 10pm.

Arrivals After 6pm
Students should make every effort to arrive between 4pm and 6pm on the Sunday before their classes begin. Students who arrive after 6pm should notify our office at (202) 242-6802 as early as possible.

Summer Immersion Intersession
Students enrolled in both Summer Immersion Session I and Session II will automatically be assessed an additional $142 fee to cover accommodations and meals between sessions.

DEPARTURE
All residential students must check out of their residence halls between 10:30 - 11:00am on the last Friday of their program. College Intensive students should notify a resident advisor (RA) of any course conflicts with the check-out time. Six-week students’ schedules will vary by course, and they should be prepared to attend a final class on Friday, August 14 if needed. Students must return their key and access card to an RA before they depart. Students will be held financially responsible for unreturned keys. Though RAs will be available to assist students with departure plans, students should arrange their departure travel plans prior to the program. Students will complete a Travel Arrangements Form during the last week of the program to ensure all students have made necessary travel arrangements home. Housing will not be available to students after check out, unless they have been registered for late departure prior to the program.
INTERNATIONAL SERVICES OFFICE (ISO)
The International Services Office at GW provides visa processing and support services. For questions regarding your immigration status, travel, or other visa related inquiries, we recommend that you first contact the Special Programs Advisor at Summer and Special Programs, (202) 994-6360 or gwsummer@gwu.edu. We will do our best to answer your question immediately, and will coordinate with the ISO office when needed. Students arriving on F-1 visas from GW will check-in with the ISO office during their first week of classes.

GW SPONSORED F-1 STUDENTS:
Obtaining a Visa to Study in the United States
If you are an international student attending the 6-week College Intensive program, and have applied for visa sponsorship from GW, you will receive I-20 documentation that is required to apply for your F-1 visa to study in the United States. If you have not received this document by early May, please contact us immediately.

We encourage students to contact their local US consulate or embassy for specific visa application instructions; but in general, you should pay the Student and Exchange Visitor Information System (SEVIS) fee (preferably online) and schedule an interview appointment with the nearest US consulate or embassy upon receipt of your immigration document. Bring your SEVIS fee receipt with you to your consulate meeting. You will then follow the consulate’s instructions on the visa application process and required documents. Your entry visa will be stamped in your passport.

For more information, please review the websites listed below:
- Locate a US embassy near you: http://usembassy.state.gov
- US Department of State’s visa service information: http://travel.state.gov/visa/visa_1750.html
- US Department of State’s visa wait times: http://travel.state.gov/visa/temp/wait/wait_4638.html
- Department of Homeland Security (DHS) information regarding SEVIS fee and payment instructions: www.ice.gov/sevis/i901

Full-Time Status for F-1 Sponsored Students
US immigration regulations require F-1 students maintain a full-time status at all times. This means that you must be enrolled in a minimum of 6 credits throughout the program.

Non-Immigrant Intent
The F-1 visa is a non-immigrant visa, which means that students applying for F-1 visa type must demonstrate strong ties and a plan to return to their home country following completion of their academic program. The following are examples of possible ways to show proof of non-immigrant intent:
- Be prepared to express how you intend to apply your program at GW in your home country after completing your program;
Show close ties to family who reside in your home country (perhaps your parents own property);
Show proof of employment or study following completion of your program at GW;

**Entering the US**

Students may not enter the US more than 30 days prior to the start date listed on their I-20. Please plan your travel to the US accordingly and contact Summer and Special Programs with any specific travel questions.

Hand-carry the following documents:
- Your passport (valid for at least 6 months after your departure from the US)
- Your SEVIS form
- Your I-20
- Evidence of financial resources

In addition, it is strongly recommended that you also hand-carry the following documents:
- Paper receipt for the SEVIS fee
- Evidence of student status, such as letter of admission
- Name and contact information of the International Summer staff

You should enter the United States for full-time study in the F-1 visa category. Only select students who are on a non-credit program for a short-term period should enter the US on a B-2 tourist visa (or B-1 or Visitors Waiver Program). If you have questions about your visa status, please contact Summer and Special Programs for clarification.

At the port of entry in the US, you will receive an I-94 admission stamp and an immigration officer will examine your I-20, passport, and entry visa (not applicable to Canadian citizens). The officer should stamp both your I-94 card and your I-20 form with “F-1” and “D/S.” Please keep these extremely important immigration documents in a secure place.

**Helpful Links**
- US Immigration and Customs Enforcement: [www.ice.gov/sevis/students/](http://www.ice.gov/sevis/students/)

**B-2 AND VISA WAIVER PROGRAM STUDENTS:**
The George Washington University offers several short-term programs which provide informal study or enrichment experiences including short-term courses through the GW Pre-College Program. Students attending these short-term courses, that do not constitute full-time study, often enter the US on a B-2 visa or through the Visa Waiver Program provided this is their secondary purpose for entering the US. Permissible study is viewed as casual and short-term, toward a personal hobby or interest, and is not the main reason for visiting the US.
Details on obtaining a B-2 visa can be found on the US Department of State website:
http://travel.state.gov/content/visas/english/visit/visitor.html

Other Helpful Links:
- Locate a US embassy near you: http://usembassy.state.gov
- US Department of State’s visa service information: http://travel.state.gov/visa/visa_1750.html
- US Department of State’s visa wait times: http://travel.state.gov/visa/temp/wait/wait_4638.html

Questions or concerns regarding immigration? Please contact Andrea Reigle at gwsummer@gwu.edu.
GW Basics

GW ID
The GW ID is an 8-digit number beginning with the letter G (for example, G12345678). This number was provided in your acceptance letter. This number is used as an identifier for you throughout the campus network. This GW ID is unique to you and should not be shared with other students. You may be asked for your GW ID number:

- When you obtain a GWorld (GW student ID) card on the first day of class
- When you need to pay your bill
- When requesting a transcript (credit-bearing courses only)

GW EMAIL AND NETID
GW email accounts are created when you apply for a GW Net ID. Your NetID is the portion of your GW email address that precedes the @ symbol (for example, if you create a NetID of janedoe, your GW email address will be janedoe@gwu.edu). This is the account where your student e-bill with your invoice balance will be sent. More details on billing can be found in the Payment of Fees section of this guide.

To check your email account, visit the MyGW portal at http://my.gwu.edu. Click on the email icon at the top left and select that you are a student. You will use your GW Net ID and password to login to check your email account.

GWORLD
You will visit the GWorld Card Office on the first day of class to obtain your GWorld, or GW student ID, card. You must bring a valid photo ID to receive your GWorld card. Your GWorld card will grant you access to your residence hall and academic buildings such as the library. College Intensive students will have money pre-deposited on their cards to use for meals at GWorld merchant locations on the Foggy Bottom Campus. Students can also use their GWorld to do laundry on campus.

Students or parents can add money to their GWorld card online at www.gwu.edu/gworld-card. You can also visit the GWorld office during business hours to make a deposit by check, cash, or money order, or an RA can direct you to one of our value transfer stations located throughout the Foggy Bottom Campus. Please note: Unused funds are not reimbursable.
Codes of Conduct

The GW Pre-College Program seeks to establish an environment that promotes intellectual inquiry and personal growth for all program participants. We strive to create a community that is conducive to allowing each participant to fulfill his or her individual goals, while respecting and upholding program and University standards that ensure personal success and safety for all.

Admission to the program assumes a level of maturity and responsibility necessary for studying and living in an urban college setting. Therefore, it is important for you and your parents to read the University Code of Academic Integrity, and the Code of Conduct for GW in their entirety, as all University codes apply to summer program students.

All University codes can be found at policy.gwu.edu. Violation of program or University codes or disruptive behavior will result in disciplinary measures up to and including dismissal from the program. Depending on the violation, further measures such as University judicial procedures, which may become part of a permanent record at the University, may result. Students dismissed from the program for policy violations are not entitled to a refund and will be required to leave the campus within 24 hours of the violation.

Below is a brief outline of policies you must observe throughout the program. Please refer to your enrollment packet for further details.

DISORDERLY CONDUCT
Disorderly conduct is defined as behavior that is deemed to be lewd, inappropriate or offensive, or behavior that causes harm to others, or is disruptive to the program or program participants including bullying and cyber bullying, will be grounds for disciplinary measures up to and including dismissal.

ALCOHOL
Possession or consumption of alcoholic beverages is strictly prohibited. Any student found to be in possession or under the influence of alcohol while in the program, on or off campus, will be immediately dismissed and may be subject to University judicial procedures.

DRUGS
The sale, use and/or possession of narcotics, illegal or controlled substances is prohibited, as is the use of prescription drugs for persons for whom the drug is not prescribed. Any student found to be in possession of or under the influence of an illegal or controlled substance will be immediately dismissed and will be subject to University judicial procedures.

SMOKING
GW is a smoke-free campus. Smoking is strictly prohibited and will result in immediate dismissal.
**ASSAULT**
Violations such as assault, harassment and/or sexual harassment or inappropriate, threatening or abusive behaviors will not be tolerated, and will be subject to disciplinary action up to and including dismissal. The student may also be subject to University judicial procedures.
Preparing for Academic Success

ACADEMIC INTEGRITY
Students are expected to exhibit honesty in all academic endeavors. All work must be the student’s own work. Failure to act in accordance with these guidelines will be considered academic dishonesty and may subject the student to University judicial procedures, including penalties up to and including dismissal from the program. The full policy on Academic Integrity can be found at policy.gwu.edu.

CLASS MATERIALS/BOOKS
1-, 3-, and 6-week College Intensive: You can find and purchase your books online by looking up your course(s) in the Textbooks & Course Materials section on the GW bookstore website (www.gwu.bkstr.com).

Summer Immersion: Required and/or suggested materials will be included in a letter from your faculty prior to the start of the program.

ATTENDANCE
Attending regularly scheduled and make-up classes, discussions and recitations, laboratory sessions and other course meetings is a fundamental student responsibility. Faculty may use class attendance and participation as factors in determining course grades. The contributions of class attendance and participation toward course grades should be explicitly stated on the course syllabus as should all factors used in determining these grades.

ACADEMIC SERVICES
Students have access to academic services such as research librarians and Disability Support Services to assist with paper writing and research, as well as other learning needs. Students seeking assistance should contact Disability Support Services at (202) 994-8250 or dss@gwu.edu early in the enrollment process.

ACADEMIC PERFORMANCE
Students concerned about their academic performance should contact the Special Programs Advisor, Andrea Reigle, at abinner@gwu.edu or (202) 994-6360. Faculty and course assistants are also available in class and during office hours to support students through their coursework and clarify assignments or expectations.

COLLEGE INTENSIVE
Methods of Instruction
For each class, you will likely be required to buy at least one textbook from which regularly assigned readings are given. Some classes may require several books, depending on the area of study. The instructor may also assign readings from other books in the library or will provide them to you online using Blackboard. Lectures will supplement these readings.
It is important to read all assigned materials and take careful notes on the lectures because examinations and papers are typically based on both. Be sure that you are aware of the specific expectations for each of your classes by thoroughly reviewing the syllabus the instructor has presented to you on the first day of class. Most instruction is organized and conducted in the following way: lecture, discussion section, or seminar and will include materials available on Blackboard.

Blackboard
Blackboard is an online course tool that allows faculty to share their syllabus, readings and other course content online. Some courses will utilize Blackboard more than others and students should log in to Blackboard frequently throughout the semester to ensure that they are keeping up with all assignments. In some courses, online discussions or submission of work will be an expected part of class participation. Students can log in to their Blackboard account using their NetID (email) log in and password at http://blackboard.gwu.edu.

Lecture
The lecture class is most frequently used at the undergraduate level. Lectures are sometimes large and make discussion difficult. For this reason, a lecture will often be supplemented with a recitation or discussion session to permit discussion and/or scientific experimentation.

Recitation/Discussion Section
Often the recitation or discussion section is conducted by a teaching assistant (TA) who is a graduate student in the particular discipline. Students are encouraged and expected to ask questions either during the lecture period or during the recitation/discussion section. If you wish to speak during the question period, feel free to raise your hand. Additionally, TA's and faculty will have office hours where students can walk in and discuss any questions, concerns or clarifications regarding the course.

Exams
Exams usually fall into three categories: quizzes, midterms, and finals. Most professors will announce the format of the exams and the material it is to cover.

- Quizzes: These are short tests covering the material currently being studied. The instructor may or may not notify you in advance of this occurrence.
- Midterm Exams: These exams are given approximately midway through the course of a class. They may cover a small part of what has recently been studied or may be comprehensive and include all material from the beginning of the semester.
- Final Exams: “Finals” are given at the end of the semester and may cover all the materials studied during the semester or only those covered since the midterm. The requirements for each class will vary.

Grades
College-level coursework is demanding and grading is, for most students, far more rigorous than in high school. GW Pre-College students are graded on the same scale as first-year undergraduate students. Students should be prepared for an accelerated and
challenging program. Grades establish an official academic record at GW. Although credits earned are typically transferable, policies on transferring course credit varies by institution. At GW, the following symbols are used in most, but not all, programs:

A = Excellent
B = Good
C = Fair
D = Poor
F = Failure
I = Incomplete

Sample Schedule
This is a sample student schedule. Actual student schedules will vary according to course meeting times.

6-Week Session Sample Schedule
8:00 - 8:45am    Breakfast on Foggy Bottom Campus
9:00am - 12:00pm Class/Independent or Group Study Session
12:00 - 1:00pm    Lunch on Foggy Bottom Campus
1:00 - 6:00pm    Class/ Independent or Group Study Session / College Prep Workshops
4:00 - 6:00pm    College Success Series
6:00 - 7:00pm    Dinner on Foggy Bottom Campus
7:00 - 10:00pm    Residential Activities & Excursions/Free Time
10:00/11:00pm    Residence Hall Curfew Weekdays/Weekends
Weekends        Program Activities and Off-campus Excursions

Closing Friday (August 14)
10:30 - 11:00am    Residence Hall Check Out

3-Week Session Sample Schedule
8:00 - 8:45am    Breakfast on Foggy Bottom Campus
9:00am - 12:00pm Class/Site Visit
12:00 - 1:00pm    Lunch on Foggy Bottom Campus
1:00 - 3:30pm    Class/Site Visit
3:30 - 6:00pm    Independent or Group Study Sessions/ College Prep Workshops
4:00 - 6:00pm    College Success Series
6:00 - 7:00pm  
Dinner on Foggy Bottom Campus

7:00 - 10:00pm  
Residential Events and Activities/Free Time

10:00pm/11:00pm  
Residence Hall Curfew Weekdays/Weekends

Weekends  
Program Activities and Off-Campus Excursions

Closing Friday (July 24)

7:30 - 8:30am  
Breakfast

8:30 - 10:30am  
Class

10:30 - 11:00am  
Residence Hall Check Out

1-Week Session Sample Schedule

7:30 - 8:15am  
Breakfast on Foggy Bottom Campus

8:15 - 9:00am  
Site Visit Travel

9:00am - 12:30pm  
Class/Site Visit

12:30 - 1:30pm  
Lunch at Pelham Commons or Off Campus

1:00 - 3:30pm  
Class/Site Visit

3:30 - 6:00pm  
Independent or Group Study Sessions/ College Prep Workshops

4:00 - 6:00pm  
College Success Series

6:00 - 7:00pm  
Dinner on Foggy Bottom Campus

7:00 - 10:00pm  
Residential Events and Activities/Free Time

10:00pm/11:00pm  
Residence Hall Curfew Weekdays/Weekends

Weekends  
Program Activities and Off-Campus Excursions

Closing Friday (July 10)

7:30 - 8:30am  
Breakfast

8:30 - 10:30am  
Class

10:30 - 11:00am  
Residence Hall Check Out

SUMMER IMMERSION

Summer Immersion students have the opportunity to engage in the academic and social life of college in a rigorous and experiential way. These non-graded courses are perfect for exploring a new subject area or furthering your understanding of the field with site visits and guest lectures from experts in the field.
Methods of Instruction
Summer Immersion courses are designed to be experiential and hands-on. Students engage in seminar style-lectures, class discussions, group work, and guest lectures by leaders and experts in the field, along with related site visits. Summer Immersion classes are generally smaller, permitting opportunities for direct student participation and close interaction with professors. Coursework is completed during class hours.

Evaluation
Summer Immersion students do not receive a grade for the course. Students will complete a final project in class to synthesize what they’ve learned over the course of two weeks. Summer Immersion students will receive certificates of completion.

Sample Schedule
This is a sample student schedule. Student schedules are subject to change.

8:00 - 8:45am  Breakfast at Pelham Dining Commons
9:00am - 12:00pm  Class/Site Visit
12:00 - 1:00pm  Lunch at Pelham Dining Commons or Off Campus
1:00 - 3:30pm  Class/Site Visit
3:30 - 6:00pm  Free Time/Afternoon Programming Activities
6:00 - 7:00pm  Dinner
7:00 - 10:00pm  Evening Programming Activities/Off-Campus Excursions
10:00pm/11:00pm  Residence Hall Curfew Weekdays/Weekends
11:00pm/12:00pm  In-Room Curfew Weekdays/Weekends
Weekends  Program Activities and Off-Campus Excursions

Closing Friday (Session I: July 17; Session II: July 31)
7:30 - 8:30am  Breakfast
8:30 - 10:30am  Class
10:30 - 11:00am  Residence Hall Check Out
Payment of Fees

PAYMENT INSTRUCTIONS
When you first logon to the GWeb system, you will need to enter a PIN number. The first time you login to the system, your pin will be your date of birth in MMDDYY format, where M=Month, D=Day, and Y=Year. (Example: March 5, 1983 would be 030583). The system will prompt you to change your pin to a 6-digit pin code. Please keep this information in a safe place.

Below you’ll find the basic steps to checking and paying your bill. More detailed explanations on the billing process and payment methods can be found on the Pre-College website.

Accessing your bill and checking your current balance:
1. Go to http://my.gwu.edu
2. Click on the GWeb Info System link on the left side of the screen
3. Enter your GWid (this can be found in your acceptance letter and email and looks like: “G12345678”)
4. Select the Student Records and Registration menu
5. Select the Student Accounts menu
6. Select Student Account eBill
7. Click “Make a payment” or select the “Payments” tab to be directed to your current balance

This online bill will update as charges are applied to your account. Upon acceptance, students are expected to check their GW email address for their e-bill notification. Failure to pay your bill by the due date will result in late fees.
Campus Logistics

CAMPUSES

Foggy Bottom:
College Intensive students live and take classes on the Foggy Bottom Campus. Select Summer Immersion courses also take place on the Foggy Bottom campus. The campus is located on 18 square blocks in the heart of one of the world’s most exciting and livable cities. The majority of the campus is located between 20th and 24th Streets and Pennsylvania Avenue and Virginia Avenue in the northwest quadrant of DC. Low-rise brick and brownstone buildings line the leafy streets of the Foggy Bottom Campus. Most academic buildings, residences, and student life centers are located on this campus. The Foggy Bottom Campus is metro-accessible using the Foggy Bottom/GWU metro stop of the blue and orange lines.

Mount Vernon Campus:
Summer Immersion students live and take classes on the Mount Vernon Campus, which is approximately 10-15 minutes away from the Foggy Bottom campus by free GW shuttle bus. It is located off of Foxhall Road and W Street in the northwest quadrant of DC. It sits on 23 wooded acres in a quiet, polished residential neighborhood. There are regular shuttle busses from the Foggy Bottom Campus to the Mount Vernon Campus. The Mount Vernon Campus houses several academic buildings, a library, a swimming pool, baseball field, and soccer field for GW. There are several large student residence halls and a dining facility on this campus.

COMPUTERS & THE INTERNET

Students will have access to computer labs as well as campus-wide wireless Internet. GWireless is the GW community’s secure wireless connection. To access GWireless, select the “GWireless” network and log in with your GW NetID (the part of your GW email address before the “@”) and associated password.

For issues or questions with GWireless connectivity, please contact the Division of Information Technology at (202) 994-4948, ithelp@gwu.edu or visit http://it.gwu.edu.

COMMUTER STUDENTS

Students must also make arrangements for their arrival and departure from campus on all class days. Commuter students are welcome and encouraged to attend evening and weekend programming activities. However, commuter students who plan to stay for afternoon/evening or programming activities during the day on the weekend are responsible for their own meals during those times.

Summer Immersion students are expected to be in their classrooms at 8:45am during the week, and parents or guardians are responsible for evening travel arrangements.

Safety & Security
The University is located in one of the safest areas in the city. However, no college campus is free from crime. Property crimes are
the most prevalent crimes on the GW campus. Students should not bring valuables as GW is not responsible for lost or stolen items. Students should report all suspicious activity and criminal- and safety-related incidents directly to GWPD when on campus, or to 911 when off campus. Students will receive emergency contact information when they arrive and should keep it on them at all times. For campus advisory information, the Office of Emergency Management maintains up to the minute information on their website. Additionally, more information about residence hall and fire safety is available through the Office of Health and Safety.

GW Police Department
202-994-6111 (Foggy Bottom)
202-242-6111 (Mount Vernon)
www.gwu.edu/safety/police

Office of Emergency Management
202-994-4936
www.campusadvisories.gwu.edu

Office of Health and Safety
202-994-4347
www.gwu.edu/safety/health

RESIDENTIAL STUDENTS

Residential Staff
GW Pre-College residential students are housed in a community of their peers to enhance their social experience while they are in DC. A team of trained residential staff members, made up of mostly GW undergraduate and graduate students, help students adjust to living on campus and to balance their coursework and social life. If you have an academic or personal concern, you are encouraged to seek out your RA for advice and assistance. Each campus is overseen by senior residential staff. All residential staff operates on a 24 hour on-call system to respond to any emergencies that might arise and to enforce policies when needed.

Housing
Most residence hall rooms are in doubles, or rooms meant to house two people, sharing private bathrooms in a suite configuration. Each room is equipped with (2) beds, (2) desks, (2) chairs, (1) wardrobe or closet, (1) microwave, and (1) mini-refrigerator. Residence hall rooms share a common living space. Individuals staying in the residence halls will need to bring their own toiletries and cleaning supplies.

Summer Immersion and College Intensive 1- & 3-week students are provided bedding and towels. Six-week students must bring their own bedding and towels. You may wish to bring an additional set of bedding depending on the length of your stay, and it is recommended that all students bring an extra blanket. Residence halls are air conditioned; however, students may bring fans if they wish.

When you make GW your home, residence halls should be treated as such. While support exists for maintenance issues, you are responsible for the basic upkeep of your room to include: keeping the room(s) generally clean, regularly taking out trash (and not clogging the chute), and cleaning the inside of your appliances. Report any maintenance issues such as a light bulb that goes out or clogged plumbing to an RA, and they will assist you.

Property Damage
Students are responsible for keeping their rooms clean and disposing of trash in rooms and common areas. Damage or destruction
to property, vandalism, or theft will be cause for disciplinary action up to and including dismissal. In addition, students will be held responsible for charges incurred as a result of the damage and an academic and administrative hold will be placed on the student’s record. The student will be assessed for any damages occurring between the time of arrival and the time of departure and will also pay the University for lost, damaged, destroyed, altered or unreturned University property, including but not limited to keys, access cards, linens, and the like. It is against the law to tamper with fire alarms and other safety devices. It is also dangerous and against University policy to remain in a building during a fire alarm. Students found in violation may be subject to a disciplinary procedures, fines, or dismissal.

Residence Hall Security
Your GWorld card will allow you access to your residence hall. You will only have access to the residence hall that you are currently living in and guests will need to be signed in with photo identification.

Roommates
An important part of the college experience is learning to live in and respect a diverse community. Assignments, where possible, are made based on common academic interests. RAs will administer Roommate Pacts on the first night of the program. If a roommate issue arises, please bring it to the attention of an RA. Where possible, gender-separate floors are available.

Curfew and Quiet Hours
Curfew Policy: Sunday—Thursday: In residence hall by 10:00 pm and in room by 11:00pm; Friday—Saturday: In residence hall by 11:00 pm and in room by 12:00am.

Quiet Hours: Sunday—Thursday: 11pm – 8am; Friday—Saturday: 12 - 9am.

Guests
Visitors are permitted in the residence halls during daytime hours and must be escorted by a resident at all times. Visitors are permitted in the community lounge or public spaces only. Overnight guests are not permitted.

Mail
For Summer Immersion students, mail should be sent to the Summer and Special Programs Mount Vernon Campus office address:

Student’s Name
The George Washington University
c/o GW Pre-College Program
Academic Bldg., Ste. 115
2100 Foxhall Rd. NW
Washington, DC 20007
It is up to each student to check for mail at the office.
For College Intensive students, your specific residence hall mailing address will be provided upon arrival. Mail should be addressed to:

Student Name  
The George Washington University  
Residence Hall Street Address, Residence Hall, Room Number  
Washington, DC 20052

Your mail will be delivered to your residence hall, but packages must be picked up at the Office of Mail and Package Services located at 2025 F Street, NW, Washington, DC 20052. The office will sign for UPS and Federal Express packages and then notify you that the package is available for pick up with an e-mail to your GW email account.

**Laundry**  
Washers and dryers operate using the GWorld card or quarters. Using the University washers and dryers costs around $1.75 (subject to change) for each cycle. You will need to supply your own detergent, softener and bleach.

**Dining**  
Summer Immersion students eat most meals at Pelham Commons, the dining hall on the Mt. Vernon Campus. Pelham Commons offers a variety of cooked-to-order meals, as well as grab-and-go options, and all ingredients are labeled. Dining Services will do their best to reasonably accommodate students’ dining needs.

College Intensive students will use their pre-loaded GWorld card for meals. Students will receive a list of locations that accept GWorld cards during orientation. To add additional funds, students or parents can add money online (http://services.jsatech.com/payment.php?cid=46&) or at designated kiosks on campus.

Both campuses are located within a convenient distance of a grocery store if students would like to purchase snacks or additional food.

Please notify us of any food allergies, dietary restrictions, or religious observations that require special dining arrangements on the Medical Authorization Form in the Enrollment Packet. If you have a dining concern during the program, please notify an RA.

**Leave Policies**  
**Leaving Campus**  
GW Pre-College gives students the opportunity to experience life in Washington, DC. The city has much to offer, and students will have opportunities to visit DC neighborhoods and sites under supervision of staff on scheduled excursions. College Intensive students will live on GW’s Foggy Bottom Campus, which is not enclosed, and covers the area between 20th and 24th Streets, NW and E...
and K Streets, NW. Summer Immersion students on the Mount Vernon Campus enjoy a more traditional closed campus. Both campuses are patrolled and serviced by the GW Police Department.

Summer Immersion students may not leave either campus without supervision of a residential staff or faculty member. College Intensive students may leave the campus for short, non-supervised, trips during unstructured times. College Intensive students are advised to travel in groups of two or more when leaving campus and must sign out with their resident advisor, giving a destination, contact information and a time of return. Students must sign back in upon return. Violation of these rules or inappropriate behavior off campus is subject to disciplinary action and possible dismissal from the program. The student may also be subject to University judicial procedures. College Intensive students who choose to leave the campus area at any time understand that the farther they are from the main campus area, the more difficult it is for University and GW Pre-College staff to assist them should they need help. Students and their parents/guardians should discuss and decide upon appropriate boundaries and guidelines for travel off campus while attending.

Program Leave
If a student is requesting to arrange for late curfew or to spend nights away from campus during evenings and weekends, a request for permission must be sent from a parent or guardian. Requests for such permission must be submitted to the program director at least 72 hours in advance (no exceptions), during regular business hours, Monday through Friday, 9am - 5pm. The Leave Request Form is available on the Admitted Students section of the GW Pre-College website. Any requests conflicting with structured academic programs will not be approved. The GW Pre-College Program retains ultimate decision authority on all leave requests.

Lost & Found
The University is not responsible for safekeeping of valuable items. Please report any missing items to an RA.

Inquiries can be made into lost items on weekdays between the hours of 8am and 5pm by calling (202)-994-6948 or by stopping by Rome Hall, Suite 101, on the Foggy Bottom Campus. Email inquiries can be made at lostandfound@gwu.edu. Response to emails will usually be returned within 24 hours Mon-Fri. In order to claim your lost items, you must bring a photo ID card.

Medical Care & Insurance
WHERE TO GO FOR MEDICAL CARE
If you become ill or have an injury during the program, first let a staff member know so that they can assist you in obtaining the
proper medical care. The George Washington University has a Student Health Services office, as well as a hospital on campus.

Student Health Service
Marvin Center, Ground Floor
800 21st Street, NW
Washington, DC 20052
(202) 994-6827, Option #1
http://gwired.gwu.edu/shs
8:30am - 5:30pm, Monday - Friday

GW Hospital
900 23rd Street, NW
Washington, DC 20037
(202) 715-4000
www.gwhospital.com

FOR EMERGENCIES
Students with illnesses requiring emergency treatment should contact our resident staff who will accompany them to the Emergency Room. Students will be taken to the Emergency Department at GW's Hospital, located at 23rd Street NW and I (Eye) Street NW.

911
In cases of extreme emergency where you cannot get yourself to the emergency room, you may dial 911 from any cell or home phone. 911 is the equivalent to 999 in some countries. Dialing 911 will automatically connect you to an emergency response operator. The operator will ask you what your emergency is and direct you to a hospital operator, dispatch an ambulance, or connect you with local police. 911 can be dialed from anywhere within the United States. This number is not to be taken lightly and should be used in only extreme emergency cases.

HEALTH INSURANCE REQUIREMENT FOR F-1 SPONSORED INTERNATIONAL STUDENTS
All F-1 sponsored international students will be automatically enrolled in the GW Student Health Insurance Policy through Aetna. This insurance policy meets the requirements outlined for your F-1 visa.

Students who choose to remain in the GW Student Health Insurance Policy will see the insurance charges on their GW bill. The coverage period for summer 2015 is July 2 to August 16.

Students enrolled in an alternate health insurance plan or who have questions about the plan should contact the Special Programs Advisor at abinner@gwu.edu as soon as possible.

Summer in the City

DC is an exciting place to live and explore, and throughout your summer at GW we will be organizing weekly events as well as trips to nearby locales such as Annapolis, Baltimore or George Washington's Mount Vernon Estate. The list below includes examples of
what to expect this summer.

- Meetings with professionals from a variety of national and international organizations
- Visits to historic DC neighborhoods, such as U Street, Georgetown, Dupont Circle, Columbia Heights and more
- Museum visits to Smithsonian Institutions such as the Natural History Museum, the Hirschhorn Museum, and Sculpture Garden
- Free concerts and shows at the Kennedy Center
- Trips to the United States Botanic Gardens or the National Arboretum
- Lectures at places such as the National Institute of Health, World Bank, or Brookings Institute
- A baseball game at the new Washington Nationals Stadium
- Outdoor summer festivals, fairs, movies, and jazz concerts
- Moonlight monuments tour to see DC landmarks in a different light
- College readiness programming
- Outdoor games, pool time, and soccer tournaments
- Arts and crafts activities
- Pizza cook offs and cake-decorating contests
- Dances and ice cream socials under the stars

We look forward to meeting you this summer!