

GW Pre-College

This document includes the following: (1) Statement regarding the university's Code of Academic Integrity and Code of Conduct, (2) Notification of the university policies applicable to the GW Pre-College Program, (3) Activities Release Form, and (4) Media Release Form. At the end of this document, you will be asked to acknowledge and agree to the Codes and policies and to terms and conditions of the release forms. Please read this document carefully and fill in the appropriate information where requested.

CODES OF CONDUCT & POLICIES

The GW Pre-College Program seeks to establish an environment that promotes intellectual inquiry and personal growth for all program participants. We strive to create a community that is conducive to allowing each participant to fulfill his or her individual goals, while respecting and upholding program and University standards that ensure personal success and safety for all. Admission to the program assumes a level of maturity and responsibility necessary for studying and living in an urban college setting. The codes of conduct and policies that follow should be carefully reviewed by student and parent(s)/guardian(s) prior to attending.

CODE OF ACADEMIC INTEGRITY AND CODE OF CONDUCT

Students and parents are responsible for reviewing the George Washington University's Code of Academic Integrity and Code of Conduct, which can be found under the Admitted Students section of the GW Pre-College website. **All students participating in summer programs are subject to the university's Code of Academic Integrity and Code of Conduct.** A student who violates university codes and/or whose behavior is considered disruptive or detrimental to himself/herself or others **will be subject to disciplinary measures up to and including dismissal from the program. They may further be subject to university judicial procedures governing students, which may become part of a permanent record at the university.** Parents will be notified of violations.

All students participating in summer programs are subject to the following policies. Students dismissed from the program for policy violations are not entitled to a refund. If a determination is made by the program that a student must leave the program for any reason, then the parent, guardian, sponsor, or organization acting in loco parentis must make arrangements for that student's departure within 24 hours of notification, and must assume all related costs.

ACADEMIC INTEGRITY

Students are expected to exhibit honesty in all academic endeavors. All work must be the student's own work. Failure to act in accordance with these guidelines will be considered academic dishonesty and may subject the student to university judicial procedures, including penalties up to and including dismissal from the program. **Students are required to attend class on time, be fully prepared for class, and complete assignments as requested by their instructor. Absences are not permitted** with the exception of medical absences or religious observations in which case an official note is required. Absences may result in dismissal. The student is responsible for making arrangements with the instructor to make up missed work.

PERSONAL CONDUCT & BEHAVIOR

Disorderly conduct: "Disorderly Conduct" is defined as behavior that is deemed to be lewd, inappropriate or offensive, or behavior that causes harm to others, or is disruptive to the program or program participants including bullying and cyber bullying, will be grounds for disciplinary measures up to and including dismissal.

Alcohol: Possession or consumption of alcoholic beverages is strictly prohibited. Any student found to be in possession or under the influence of alcohol while in the program, on or off campus, will be immediately dismissed and may be subject to university judicial procedures.

Drugs: The sale, use and /or possession of narcotics, illegal or controlled substances is prohibited, as is the use of prescription drugs for persons for whom the drug is not prescribed. Any student found to be in possession of, or under the influence of an illegal or controlled substance will be immediately dismissed and may be subject to university judicial procedures.

Smoking: GW is a smoke-free campus. Smoking is strictly prohibited and will result in immediate dismissal.

Assault: Violations such as assault, harassment and/or sexual harassment or inappropriate, threatening or abusive behaviors will not be tolerated, and will be subject to disciplinary action up to and including dismissal. The student may also be subject to university judicial procedures.

LEAVE POLICIES

Leaving Campus: The GW Pre-College Program gives students the opportunity to experience life in Washington, D.C. The city has much to offer, and students will have opportunities to visit D.C. neighborhoods and sites under supervision of staff on scheduled excursions. Additionally, students may leave the campus for short, non-supervised, trips during free time. Students are advised to travel in groups of two or more when leaving campus and sign out with their Resident Advisor, giving a destination, contact information and a time of return. Students must sign back in upon return. Violation of these rules or inappropriate behavior off campus is subject to disciplinary action and possible dismissal from the program. The student may also be subject to university judicial procedures. **Students who choose to leave the campus area at any time understand that the farther they are from the main campus area, the more difficult it is for university and GW Pre-College staff to assist them should they need help. Students and their parents/guardians should discuss and decide upon appropriate boundaries and guidelines for traveling off campus while attending the program.**

Program Leave: If a student is requesting to arrange for late curfew or to spend nights away from campus during evenings and weekends a request for permission must be sent from a parent or guardian. Requests for such permission must be submitted to the program director at least 72 hours in advance, during regular business hours, Monday through Friday, 9am – 5pm (no exceptions). The Leave Request Form is available on the Admitted Students section of the GW Pre-College website. Any requests conflicting with structured academic programs will not be approved. The GW Pre-College Program retains ultimate decision authority on all leave requests.

RESIDENCE HALL POLICIES

Supervision: Residential students will be placed in supervised residence halls designated by the program.

Roommates: An important part of the college experience is learning to live in and respect a diverse community. Assignments, where possible, are made based on common academic interests. Roommate assignments are not subject to change.

Curfew: Residential students are required to observe the curfew policy as follows: Sunday—Thursday: in residence hall by 9:00 pm and in room by 10:00pm; Friday—Saturday: in residence hall by 10:00 pm and in room by 11:00pm.

Quiet Hours: Students are responsible for maintaining an environment conducive to study during designated quiet hours as follows: Sunday—Thursday: 9:00 pm – 8:00 am and Friday—Saturday: 11:30pm – 9:00 am

Guests: Visitors are permitted in the residence halls during daytime hours and must be escorted by a resident at all times. Visitors are permitted in the community lounge or public spaces only. Overnight guests are **not** permitted.

Condition of Premises: Students are responsible for reporting any problems with the condition of their room within 24-hours upon arrival. The student shall not alter nor remove any item or fixture of the university, nor nail, screw, tape, paint, or otherwise affix anything to the premises. When the student vacates the space, the student must remove all personal property and leave the room and any furnishing, fixtures, and appliances clean and in the same condition they were in when the student initiated occupancy.

Property Damage: Students are responsible for keeping their rooms clean and disposing of trash in rooms and common areas. Damage or destruction to property, vandalism or theft will be cause for disciplinary action up to and including dismissal. In addition, students will be held responsible for charges incurred as a result of the damage and an academic and administrative hold will be placed on the student's record. **The student will be assessed for any damages occurring between the time of arrival and the time of departure and will also pay the University for lost, damaged, destroyed, altered or unreturned University property, included but not limited to keys, access cards, linens, and the like.**

Fire Alarms: It is against the law to tamper with fire alarms and other safety devices. It is also dangerous and against university policy to remain in a building during a fire alarm. Students found in violation may be subject to a disciplinary procedures, fines or dismissal.