
THE GEORGE WASHINGTON UNIVERSITY

WASHINGTON, DC



Pre-Departure GUIDE

Pre-College Program 2018

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Welcome to The George Washington University

Congratulations on your acceptance to the George Washington University Pre-College Program! We have prepared this guide to assist you in preparing for your time at GW, and to be a useful resource throughout the program. It covers practical items such as arriving on campus, what to pack, course expectations, life outside of the classroom, living at GW and more. We encourage you to read this handbook in its entirety. You can also find this handbook on the Pre-College website: <http://summer.gwu.edu/precollege>.

SUMMER AND NON-DEGREE PROGRAMS

The Office of Summer and Non-Degree Programs at GW is responsible for summer programs for undergraduate, graduate and visiting students, including the GW Pre-College Program. Our staff assists with issues concerning your personal and academic adjustment to life at the university, academic advising, registration and your transition to the Washington, D.C. area for the summer.

GW PRE-COLLEGE PROGRAM

The GW Pre-College Program attracts top high school students from across the country and around the world, creating a dynamic and exciting community of learners. GW Pre-College courses are intensive and engaging, allowing students to experience the academic rigors of learning in a college environment. Outside of the classroom, a supportive team of residential advisors organize on- and off-campus activities, student panels and workshops and weekend excursions. Students reside on the beautiful and historic Mount Vernon Campus in the wooded residential Palisade neighborhood, an easy 10 to 15-minute shuttle ride from the Foggy Bottom Campus.

COLLEGE INTENSIVE

The College Intensive program gives rising juniors and seniors the opportunity to earn college credit by engaging in challenging undergraduate coursework. College Intensive students attend classes with GW undergraduate students or fellow Pre-College students. Completion of the program establishes an official record with GW. Students may request a transcript documenting credit earned.

SUMMER IMMERSION

Summer Immersion students enroll in one or two-week, all-day, non-credit courses that integrate lecture-based instruction with experiential and applied activities. Courses emphasize student engagement through class discussions, group projects and presentations, guest lectures from field leaders and experts, and site visits to local Washington, D.C. institutions.

CONTACT INFORMATION

Email: gwsommer@gwu.edu

Phone: 202-994-6360

website: summer.gwu.edu

Preparing For GW & D.C.

One of the best ways to prepare for the Pre-College Program is to learn about GW and Washington, D.C. prior to your arrival. It is unrealistic, however, to expect that you will be able to prepare for all experiences, so we strongly recommend that you expect the unexpected! Your experience in the Pre-College Program and in D.C. will be based largely on how you decide to spend your time here. It will help you greatly to meet the challenges of studying in a college environment and make the most of the experience. We encourage you to get involved and get to know our faculty, staff and your peers.

CLIMATE

You should come prepared for a humid and hot summer. The temperature can rise as high as 100 degrees F (37-38 degrees C) with high humidity in the summer. Plan to wear cool clothing. Clothing for rainy weather will also come in handy. Residence halls and academic buildings are air conditioned during the summer months.

Weather Conversion Chart

°C	°F
22	71
27	80.6
33	91.4
38	100.4

CLOTHING

Though students do not dress formally for class, it is a good idea to bring some business casual/semi-formal attire for certain course trips (e.g., Capitol Hill, White House) or other formal events (e.g., closing ceremonies, presentations). On campus and in the classroom, informal attire such as t-shirts, jeans, slacks and shirts are acceptable.

PACKING LIST

Course-Related Items:

Students in Summer Immersion can find specific course required items on the GW Pre-College website. Students in the 3- and 6-week College Intensive Program can find more information about buying books for their course(s) in the *Academic Life* section of this guide.

Carry-On Luggage:

- Government-issued **photo ID** (REQUIRED)*
- Medications you use regularly
- GW Pre-College Pre-Departure Guide

- Transportation arrangements from the airport to GW (please see the *Arrival Information* section)
- Street address of your destination (For students living on campus, you can find your check-in address in the *Arrival Information* section of this guide. You may need to give this to a taxi or shuttle driver.)
- \$60-\$80 for metro fare OR pre-ordered SmarTrip metro card with \$60-\$80 value
- Spending money (ATMs available on campus)

Suggested items:

- Bedding & towels: Students will be provided with basic bedding and towels, but an extra set is suggested for students staying for more than 3 weeks. Beds require extra-long twin sheets.
- Blankets/comforters
- Casual warm weather clothing
- One business casual/semi-formal outfit
- Athletic clothing
- Swimsuit
- Toiletries
- Umbrella
- Raincoat
- Sunscreen
- Cell phone
- Fan
- Laptop computer (suggested for some courses)
- Extra water bottle (one will be provided)

What Not to Bring:

- Kitchen appliances
- Candles
- Incense
- Halogen lamps
- Non-surge protected extension cords
- Lanterns and oil lamps
- Explosives, including fireworks
- Weapons
- Firearms

INTERNATIONAL STUDENTS ONLY

Carry-on Luggage:

- Valid passport
- Valid U.S. visa stamp (if applicable)
- Certificate of Eligibility (I-20) - for F-1 sponsored students only
- Proof of financial support - for F-1 sponsored students only
- Sufficient funds to cover expenses (such as a credit card and some cash in U.S. dollars)
- Medical records including immunizations (in English) and proof of adequate health insurance coverage

Suggested Items:

- Plug adapters and/or voltage converters (American electrical voltage is 110 volt/60 hertz and electrical outlets can have two or three pin plugs)

**Students must bring a government-issued photo ID in order to obtain a GWorld student ID card and participate in certain site visits. If you do not have a government-issued photo ID, please contact our office to make other arrangements.*

***Students interested in ordering a Smart Trip metro card prior to their arrival can learn more on our website in the "Admitted Students" section. If unable to order online, students will have the opportunity to purchase a Metro card on the first day of class.*

Please note: GW's Foggy Bottom and Mount Vernon campuses both have convenient access to grocery and convenience stores where students can obtain basic toiletries, pharmaceuticals, cleaning products (such as laundry detergent) and food.

SPENDING MONEY

Students should remember the following when considering how much spending money to bring to the program: class-related books, materials and printing (College Intensive students only), laundry (\$1.75 per load, subject to change), recreational activities, dining out, bus/cab/metro fares, postal service, toiletries, snacks and transportation to and from campus. The amount of money to bring largely depends on the students' normal spending habits. ATMs are located on both campuses.

The amount that students will spend on transportation by metro varies by course, but students should expect to spend \$60-\$80 on metro fare for site visits with their course and off-campus program excursions.

Breakfast, lunch and dinner are included in the program costs for residential students, and lunch is included in the Summer Immersion commuter student program costs. However, students will also have opportunities to purchase additional food or snacks off campus, and may wish to factor that into their spending money amount.

Arrival Information

TRANSPORTATION

Campus Address

The first day check-in address is:

Summer Immersion
Mount Vernon, West Hall
2100 Foxhall Road NW
Washington, D.C. 20007

Regional Airports

Washington, D.C. is located within 50 miles of three major airports: Reagan National Airport (DCA), Washington Dulles International Airport (IAD) and Baltimore/Washington International Thurgood Marshall Airport (BWI).

All airports have the following services available:

- Taxi: Taxicabs serve all airports and signs within the airport will direct you to the appropriate exit. In most cases, this will be the most expensive method of travel with fares as high as \$80 depending on the distance and traffic.
- Super Shuttle: Door-to-door service is available to any destination in metropolitan Washington. Super Shuttles are often cheaper than taxis because they are shared among other passengers. For information, call 1-800-BLUEVAN or visit www.supershuttle.com.
- Metro: Reagan National Airport is currently the only airport that is located adjacent to a metro station. More information can be found on the Washington Metropolitan Area Transportation Association website, wmata.com. The Mount Vernon Campus is not metro accessible, but is approximately 10-15 minutes away from the Foggy Bottom Campus by free GW shuttle bus. GW's Foggy Bottom Campus is located at the Foggy Bottom/GWU metro stop. The Mount Vernon Shuttle can be picked up in front of Fungler Hall, 2201 G Street, NW.

Hotels Convenient to GW

<http://www.gwu.edu/lodging>

- The George Washington University Inn, 824 New Hampshire Ave, NW, Washington, D.C. 20037, 1-800-426-4455, 1-202-337-6620
- One Washington Circle Hotel, One Washington Circle, NW, Washington, D.C. 20037, 1-800-424-9671, 1-202-872-1680
- Courtyard Marriot, 515 20th Street, NW, Washington, D.C. 20006, 1-202-296-5700
- Doubletree Guest Suites, 801 New Hampshire Ave, NW, Washington, D.C. 20037, 1-202-785-2000

Early Arrival & Late Departure

Students should make every effort to plan their travel to GW based on arrival and departure of the program start and end dates; however, options are in place to accommodate early arrival the day before the program start date and late departure the day after the program end date for those students who are arriving from long distances and need to work around flight schedules.

The fee for early arrival and late departure includes accommodations and meals. If you meet the early arrival and/or late departure criteria due to long-distance travel, please complete the Early Arrival and Late Departure Form (found on the *Admitted Students* page of our website) and submit by June 1. We are unable to accommodate requests for early arrival and/or late departure after this date. Late departure is not available for the College Intensive 6-week program or students attending Summer Immersion in Session 4.

ARRIVAL AND ORIENTATION

College Intensive Sessions

Date: Sunday, July 1

Location: Mount Vernon Campus

Itinerary:

4:00 - 5:45pm	Check-in/Residential student move-in/Parent information table
6:00 - 7:00pm	Program orientation
7:00pm	Optional commuter student pick up
7:00 - 9:00pm	Welcome dinner & program activities
9:00pm	Commuter pick-up

Summer Immersion Sessions

Dates:

- Session 1 - Sunday, June 24
- Session 2 - Sunday, July 1
- Session 3 - Sunday, July 15
- Session 4 - Sunday, July 29

Location: Mount Vernon Campus

Itinerary:

4:00 - 5:45pm	Check in/Residential student move-in/Parent information table
6:00 - 7:00pm	Orientation
7:00pm	Optional commuter student pick up
7:00 - 9:00pm	Welcome dinner & program activities
9:00pm	Commuter pick-up

(Please note: The Mount Vernon Campus shuttle departs every 30 minutes after 6pm)

Parking

Mount Vernon Campus

Enter through the Whitehaven Parkway entrance and park in the Mount Vernon Campus parking garage.

Visit <http://parking.gwu.edu> for more information about visitor parking.

Commuter Students

Commuting students should arrive for check in between 5pm and 6pm and make arrangements for pick up no later than 10pm.

Arrivals After 6pm

Students should make every effort to arrive between 4pm and 6pm on the Sunday before their classes begin. Students who arrive after 6pm should notify our office at 202-242-6802 as early as possible.

Summer Immersion Intersession

Students enrolled in multiple Summer Immersion sessions will automatically be assessed an additional \$165 fee to cover accommodations and meals between each set of sessions.

DEPARTURE

All residential students must check out of their residence halls between 10:30am-11:00am on the last Friday of their program. College Intensive students should notify an RA of any course conflicts with the check-out time. Six-week students' schedules will vary by course and they should be prepared to attend a final class on Friday, August 10 if needed. Students must return their key and access card to an RA before they depart. Students will be held financially responsible for unreturned keys.

Though RAs will be available to assist students with departure plans, students should arrange their departure travel plans prior to the program. Students will complete a Travel Arrangements Form during the last week of the program to ensure all students have made necessary travel arrangements home. Housing will not be available to students after check-out, unless they have been registered for late departure prior to the program.

Immigration Matters

INTERNATIONAL SERVICES OFFICE (ISO)

The International Services Office at GW provides visa processing and support services. For questions regarding your immigration status, travel or other visa-related inquiries, we recommend that you first contact the Office of Summer and Non-Degree Programs, 202-994-6360 or gwsummer@gwu.edu. We will do our best to answer your question immediately and will coordinate with the ISO office when needed. Students arriving on F-1 visas from GW will check-in with the ISO office during their first week of classes.

GW SPONSORED F-1 STUDENTS:

Obtaining a Visa to Study in the United States

If you are an international student attending the 6-week College Intensive program and have applied for visa sponsorship from GW, you will receive I-20 documentation that is required to apply for your F-1 visa to study in the United States. If you have not received this document by early May, please contact us immediately at 202-994-6360 or gwsummer@gwu.edu.

We encourage students to contact their local U.S. consulate or embassy for specific visa application instructions; but in general, you should pay the Student and Exchange Visitor Information System (SEVIS) fee (preferably online) and schedule an interview appointment with the nearest U.S. consulate or embassy upon receipt of your immigration document. Bring your SEVIS fee receipt with you to your consulate meeting. You will then follow the consulate's instructions on the visa application process and required documents. Your entry visa will be stamped in your passport.

For more information, please review the websites listed below:

- Locate a U.S. embassy near you: <http://usembassy.state.gov>
- U.S. Department of State's visa service information: <http://travel.state.gov/content/travel/en.html>
- U.S. Department of State's visa wait times: <https://travel.state.gov/content/visas/en/general/wait-times.html/>
- Department of Homeland Security (DHS) information regarding SEVIS fee and payment instructions: www.ice.gov/sevis/i901

Full-Time Status for F-1 Sponsored Students

U.S. immigration regulations require F-1 students maintain a full-time status at all times. This means that you must be enrolled in a minimum of 6 credits throughout the program.

Non-Immigrant Intent

The F-1 visa is a non-immigrant visa, which means that students applying for F-1 visa type must demonstrate strong ties and a plan to return to their home country following completion of their academic program. The following are examples of possible ways to show proof of non-immigrant intent:

- Be prepared to express how you intend to apply your program at GW in your home country after completing your program;
- Show close ties to family who reside in your home country (perhaps your parents own property);

- Show proof of employment or study following completion of your program at GW;

Entering the U.S.

Students may not enter the U.S. more than 30 days prior to the start date listed on their I-20. Please plan your travel to the U.S. accordingly and contact Office of Summer and Non-Degree Programs with any specific travel questions.

Hand-carry the following documents:

- Your passport (valid for at least 6 months after your departure from the U.S.)
- Your SEVIS form
- Your I-20
- Evidence of financial resources

In addition, it is strongly recommended that you also hand-carry the following documents:

- Paper receipt for the SEVIS fee
- Evidence of student status, such as letter of admission
- Name and contact information of the GW Pre-College staff

You should enter the United States for full-time study in the F-1 visa category. Only select students who are on a non-credit program for a short-term period should enter the U.S. on a B-2 tourist visa (or B-1 or Visitors Waiver Program). If you have questions about your visa status, please contact the Office of Summer and Non-Degree Programs for clarification.

At the port of entry in the U.S., your passport will be scanned, creating an electronic arrival record, and an immigration officer will examine your I-20 and entry visa. Upon arrival you will need to visit <http://www.cbp.gov/i94> to print your electronic I-94 record. The officer should stamp your I-20 form with "F-1" and "D/S." Please keep these extremely important immigration documents in a secure place.

Helpful Links

- U.S. Immigration and Customs Enforcement: <https://www.ice.gov/sevis/students/>
- U.S. Customs and Border Protection: <http://www.cbp.gov/travel/international-visitors/study-exchange>

B-2 AND VISA WAIVER PROGRAM STUDENTS:

The George Washington University offers several short-term programs which provide informal study or enrichment experiences including short-term courses through the GW Pre-College Program. Students attending these short-term courses, that do not constitute full-time study, often enter the U.S. on a B-2 visa or through the Visa Waiver Program provided this is their secondary purpose for entering the U.S. Permissible study is viewed as casual and short-term, toward a personal hobby or interest, and is not the main reason for visiting the U.S.

Details on obtaining a B-2 visa can be found on the U.S. Department of State website:

<http://travel.state.gov/content/visas/english/visit/visitor.html>

Other Helpful Links:

- ▶ Locate a U.S. embassy near you: <http://usembassy.state.gov>
- ▶ U.S. Department of State's visa service information: <http://travel.state.gov/content/travel/en.html>
- ▶ U.S. Department of State's visa wait times: <https://travel.state.gov/content/visas/en/general/wait-times.html/>

Questions or concerns regarding immigration? Please contact our office at gwsommer@gwu.edu.

GW Basics

GW ID

The GW ID is an 8-digit number beginning with the letter G (for example, G12345678). This number was provided in your acceptance letter. This number is used as an identifier for you throughout the campus network. This GW ID is unique to you and should not be shared with other students. You may be asked for your GW ID number:

- ▶ When you obtain a GWorld (GW student ID) card on the first day of class
- ▶ When you need to pay your bill
- ▶ When requesting a transcript (credit-bearing courses only)

GW EMAIL AND NETID

GW email accounts are created when you apply for a GW Net ID. Your NetID is the portion of your GW email address that precedes the @ symbol. (For example, if you create a NetID of janedoe, your GW email address will be janedoe@gwu.edu.) This is the account where your student e-bill with your invoice balance will be sent. More details on billing can be found in the *Payment of Fees* section of this guide.

To check your email account, visit the MyGW portal at <http://my.gwu.edu>. Click on the email icon at the top left and select that you are a student. You will use your GW Net ID and password to login to check your email account.

GWORLD

You will visit the GWorld Card Office on the first day of class to obtain your GWorld, or GW student ID, card. You must bring a government-issued photo ID* to receive your GWorld card. Your GWorld card will grant you access to your residence hall and academic buildings such as the library and can optionally be loaded with funds and used for purchases at GWorld merchant locations. Students can also use their GWorld to do laundry on campus.

Students or parents can add money to their GWorld card online at <http://www.gwu.edu/gworld-card>. You can also visit the GWorld office during business hours to make a deposit by check, cash or money order, or our staff RA can direct you to one of our value transfer stations located throughout the Foggy Bottom Campus. *Please note: Unused funds are not reimbursable.*

**If you do not have a government-issued ID, please contact our office to make other arrangements.*

Codes of Conduct

The GW Pre-College Program seeks to establish an environment that promotes intellectual inquiry and personal growth for all program participants. We strive to create a community that is conducive to allowing each participant to fulfill his or her individual goals, while respecting and upholding program and university standards that ensure personal success and safety for all.

Admission to the program assumes a level of maturity and responsibility necessary for studying and living in an urban college setting. Therefore, it is important for you and your parents to read the University Code of Academic Integrity and the Code of Conduct for GW in their entirety, as all university codes apply to summer program students.

All university codes can be found at <http://policy.gwu.edu>. Violation of program or university codes or disruptive behavior will result in disciplinary measures up to and including dismissal from the program. Depending on the violation, further measures such as university judicial procedures, which may become part of a permanent record at the university, may result.

All students participating in summer programs are subject to the following policies. Students dismissed from the program for policy violations are not entitled to a refund. If a determination is made by the program that a student must leave the program for any reason, then the parent, guardian, sponsor or organization acting in loco parentis must make arrangements for that student's departure within 24 hours of notification, and must assume all related costs.

Below is a brief outline of policies you must observe throughout the program. Please refer to your enrollment packet for further details.

DISORDERLY CONDUCT

Disorderly conduct is defined as behavior that is deemed to be lewd, inappropriate or offensive, that causes harm to others or is disruptive to the program or program participants, including bullying and cyber bullying, and will be grounds for disciplinary measures up to and including dismissal.

ALCOHOL

Possession or consumption of alcoholic beverages is strictly prohibited. Any student found to be in possession or under the influence of alcohol while in the program, on or off campus, will be immediately dismissed and may be subject to university judicial procedures.

DRUGS

The sale, use and/or possession of narcotics, illegal or controlled substances is prohibited, as is the use of prescription drugs for persons for whom the drug is not prescribed. Any student found to be in possession of or under the influence of an illegal or controlled substance will be immediately dismissed and will be subject to university judicial procedures.

SMOKING

GW is a smoke-free campus. Smoking is strictly prohibited and will result in immediate dismissal.

ASSAULT

Violations such as assault, harassment and/or sexual harassment or inappropriate, threatening or abusive behaviors will not be tolerated, and will be subject to disciplinary action up to and including dismissal. The student may also be subject to university judicial procedures.

SEXUAL MISCONDUCT

Making any unwelcome sexual advances or requests for sexual favors to another person, or engaging in any activities or conduct of a sexual nature with respect to another person that is offensive, degrading or pervasive, or that creates an intimidating or hostile academic, work, living or social environment for that person. Depending on particular circumstances, sexual misconduct may include, but is not limited to, the following: (1) Sexual Violence - Any physical sexual act against any person, including without limitation any sexual abuse, assault, battery, invasion or penetration (including but not limited to sexual intercourse), against that person's will, or without that person's consent, or when that person is incapable of giving consent due to his or her age, family relation to the other person, medical or physical condition, intellectual or other disability, or use of alcohol or other drugs. "Consent" requires words or actions indicating a freely given agreement to have sexual intercourse or engage in other sexual activities. The lack of verbal or physical resistance or participation in any act due to coercion, intimidation or incapacity does not by itself constitute consent. By way of example, consent to one form of sexual activity does not automatically imply consent to any other form of sexual activity. Previous relationships or prior consent cannot imply consent to future sexual acts. Consent can be withdrawn at any time. The degree of impairment of a person's ability to give or withhold consent (including but not limited to incapacity or helplessness caused by alcohol or other drugs) may be introduced as pertinent information at any university disciplinary hearing.

WEAPON VIOLATION

Use, possession, or storage of any firearms, ammunition, knives, other weapons, or objects that could be construed as weapons. Items that pose a potential hazard to the safety or health of others are also prohibited.

DESTRUCTION OF PROPERTY

Destroying or damaging University property, such as library holdings, or the property of others.

DISCRIMINATION

Committing any prohibited acts because of a person's race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, or gender identity or expression.

Preparing for Academic Success

ACADEMIC INTEGRITY

Students are expected to exhibit honesty in all academic endeavors. All work must be the student's own work. Failure to act in accordance with these guidelines will be considered academic dishonesty and may subject the student to university judicial procedures, including penalties up to and including dismissal from the program. The full policy on Academic Integrity can be found at <http://policy.gwu.edu>.

CLASS MATERIALS/BOOKS

3- and 6-week College Intensive: You can find and purchase your books online by looking up your course(s) in the Textbooks & Course Materials section on the GW bookstore website (<http://www.bkstr.com/georgewashingtonstore/home>).

Summer Immersion: Please refer to the website for suggested and required course materials.

ATTENDANCE

Attending regularly scheduled and make-up classes, discussions and recitations, laboratory sessions and other course meetings is a fundamental student responsibility. Faculty may use class attendance and participation as factors in determining course grades. The contributions of class attendance and participation toward course grades should be explicitly stated on the course syllabus as should all factors used in determining these grades. Any absence must be communicated to Resident Assistants and instructor.

ACADEMIC SERVICES

Students have access to academic services such as research librarians, the GW Writing Center and Disability Support Services to assist with paper writing and research as well as other learning needs. If you have a disability and believe that you may qualify for reasonable accommodations for a temporary injury, chronic health condition, ADHD or a hearing, vision, physical, psychological, learning or cognitive disability please contact the Pre-College Director at 202-994-6360 and call GW Disability Support Services at 202-994-8250 no later than May 1 to discuss your needs and the documentation guidelines for establishing your eligibility for accommodations.

ACADEMIC PERFORMANCE

Students concerned about their academic performance should contact our office at gwsummer@gwu.edu or 202-994-6360. Faculty and course assistants are also available in class and during office hours to support students through their coursework and clarify assignments or expectations.

COLLEGE INTENSIVE

Methods of Instruction

For each class, you will likely be required to buy at least one textbook from which regularly assigned readings are given. For the

College Intensive 6-week session, some classes may require several books, depending on the area of study. The instructor may also assign readings from other books in the library or will provide them to you online using Blackboard. Lectures will supplement these readings.

It is important to read all assigned materials and take careful notes on the lectures because examinations and papers are typically based on both. Be sure that you are aware of the specific expectations for each of your classes by thoroughly reviewing the syllabus the instructor has presented to you on the first day of class. Most instruction is organized and conducted in the following way: lecture, discussion section or seminar and will include materials available on Blackboard.

Blackboard

Blackboard is an online course tool that allows faculty to share their syllabus, readings and other course content online. Some courses will utilize Blackboard more than others and students should log in to Blackboard frequently throughout the semester to ensure that they are keeping up with all assignments. In some courses, online discussions or submission of work will be an expected part of class participation. Students can log in to their Blackboard account using their NetID (email) log in and password at <http://blackboard.gwu.edu>.

Lecture

The lecture class is most frequently used at the undergraduate level. Lectures are sometimes large and make discussion difficult. For this reason, a lecture will often be supplemented with a recitation or discussion session to permit discussion and/or scientific experimentation.

Recitation/Discussion Section

Often the recitation or discussion section is conducted by a teaching assistant (TA) who is a graduate student in the particular discipline. Students are encouraged and expected to ask questions either during the lecture period or during the recitation/discussion section. If you wish to speak during the question period, feel free to raise your hand. Additionally, TA's and faculty will have office hours where students can walk in and discuss any questions, concerns or clarifications regarding the course.

Exams

Exams usually fall into three categories: quizzes, midterms and finals. Most professors will announce the format of the exams and the material it is to cover.

- Quizzes: These are short tests covering the material currently being studied. The instructor may or may not notify you in advance of this occurrence.
- Midterm Exams: These exams are given approximately midway through the course of a class. They may cover a small part of what has recently been studied or may be comprehensive and include all material from the beginning of the semester.
- Final Exams: "Finals" are given at the end of the semester and may cover all the materials studied during the semester or only those covered since the midterm. The requirements for each class will vary.

Grades

College-level coursework is demanding and grading is, for most students, far more rigorous than in high school. GW Pre-College students are graded on the same scale as first-year undergraduate students. Students should be prepared for an accelerated and challenging program. Grades establish an official academic record at GW. Although credits earned are typically transferable, policies on transferring course credit varies by institution. At GW, the following symbols are used in most, but not all, programs:

- A = Excellent
- B = Good
- C = Fair
- D = Poor
- F = Failure
- I = Incomplete

Sample Schedule

This is a sample student schedule. Actual student schedules will vary according to course meeting times. Late curfew is a privilege and is subject to change.

6-Week Session Sample Schedule

7:30 - 8:45am	Breakfast
9:00am - 12:00pm	Class/Independent or Group Study Session
12:30 - 1:00pm	Lunch
1:00 - 6:00pm	Class/Independent or Group Study Session/College Prep Workshops
4:00 - 6:00pm	College Success Series
6:00 - 7:00pm	Dinner
7:00 - 10:00pm	Residential Activities & Excursions/Free Time
12:00am	Residence Hall Curfew Weekdays/Weekends
Weekends	Program Activities and Off-campus Excursions

2- & 3-Week Session Sample Schedule

7:30 - 8:45am	Breakfast
9:00am - 12:00pm	Class/Site Visit
12:30 - 1:30pm	Lunch
1:30 - 4:00pm	Class, Project Development or College Success Series
4:00 - 6:00pm	Free Time or Afternoon Programming

6:00 - 7:00pm	Dinner
7:00 - 10:00pm	Residential Events and Activities/Free Time
12:00am	Residence Hall Curfew Weekdays/Weekends
Weekends	Program Activities and Off-Campus Excursions

SUMMER IMMERSION

Summer Immersion students have the opportunity to engage in the academic and social life of college in a rigorous and experiential way. These non-graded courses are perfect for exploring a new subject area or furthering your understanding of the field with site visits and guest lectures from experts in the field.

Methods of Instruction

Summer Immersion courses are designed to be experiential and hands on. Students engage in seminar-style lectures, class discussions, group work and guest lectures by leaders and experts in the field, along with related site visits. Summer Immersion classes are generally smaller, permitting opportunities for direct student participation and close interaction with professors. Coursework is completed during class hours.

Evaluation

Summer Immersion students do not receive a grade for the course. Students will complete a final project in class to synthesize what they've learned over the course of two weeks. Summer Immersion students will receive certificates of completion.

Sample Schedule

This is a sample student schedule. Student schedules are subject to change.

7:30 - 8:45am	Breakfast
9:00am - 12:00pm	Class/Site Visit
12:30 - 1:30pm	Lunch
1:30 - 4:30pm	Class, Project Development or College Success Series
4:30 - 6:00pm	Free Time or Afternoon Programming
6:00 - 7:00pm	Dinner
7:00 - 10:00pm	Evening Programming Activities/Off-Campus Excursions
12:00am	Residence Hall Curfew Weekdays/Weekends
Weekends	Program Activities and Off-Campus Excursions

Payment of Fees

PAYMENT INSTRUCTIONS

When you first log in to the GWeb system, you will need to enter a PIN number. The first time you log in to the system, your pin will be your date of birth in MMDDYY format, where M=Month, D=Day and Y=Year (Example: March 5, 1983 would be 030583). The system will prompt you to change your pin to a 6-digit pin code. Please keep this information in a safe place.

Below you'll find the basic steps to checking and paying your bill. More detailed explanations on the billing process and payment methods can be found on the Pre-College website.

Accessing your bill and checking your current balance:

1. Go to <http://my.gwu.edu>
2. Click on the GWeb Info System link on the left side of the screen
3. Enter your Gwid (this can be found in your acceptance letter and email and looks like: "G12345678")
4. Select the Student Records and Registration menu
5. Select the Student Accounts menu
6. Select Student Account eBill
7. Click "Make a Payment" or select the "Payments" tab to be directed to your current balance

This online bill will update as charges are applied to your account. Upon acceptance, students are expected to check their GW email address for their e-bill notification. Failure to pay your bill by the due date will result in late fees.

Campus Logistics

MOUNT VERNON CAMPUS

Students live on the Mount Vernon Campus, which is approximately 10-15 minutes away from the Foggy Bottom Campus by free GW shuttle bus. It is located off of Foxhall Road and W Street in the northwest quadrant of D.C. It sits on 23 wooded acres in a quiet, polished residential neighborhood. There are regular shuttle busses from the Foggy Bottom Campus to the Mount Vernon Campus. The Mount Vernon Campus houses several academic buildings, a library, a swimming pool, baseball field and soccer field for GW. There are several large student residence halls and a dining facility on this campus.

COMPUTERS & THE INTERNET

Students will have access to computer labs as well as campus-wide wireless Internet. GWireless is the GW community's secure wireless connection. To access GWireless, select the "GWireless" network and log in with your GW NetID (the part of your GW email address before the "@") and associated password.

For issues or questions with GWireless connectivity, please contact the Division of Information Technology at 202-994-4948, ithelp@gwu.edu or visit <http://it.gwu.edu>.

COMMUTER STUDENTS

Students must also make arrangements for their arrival and departure from campus on all class days. Commuter students are welcome and encouraged to attend evening and weekend programming activities. However, commuter students who plan to stay for afternoon/evening or programming activities during the day on the weekend are responsible for their own meals during those times.

Summer Immersion students are expected to be in their classrooms at 8:45am during the week, and parents or guardians are responsible for evening travel arrangements.

Safety & Security

The university is located in one of the safest areas in the city. However, no college campus is free from crime. Property crimes are the most prevalent crimes on the GW campus. Students should not bring valuables as GW is not responsible for lost or stolen items. Students should report all suspicious activity and criminal- and safety-related incidents directly to GWPD when on campus, or to 911 when off campus. Students will receive emergency contact information when they arrive and should keep it on them at all times. For campus advisory information, the Office of Emergency Management maintains up to the minute information on their website. Additionally, more information about residence hall and fire safety is available through the Office of Health and Safety.

GW Police Department
202-994-6111 (Foggy Bottom)
202-242-6111 (Mount Vernon)
www.gwu.edu/safety/police

Office of Emergency Management
202-994-4936
www.campusadvisories.gwu.edu

Office of Health and Safety
202-994-4347
www.gwu.edu/safety/health

RESIDENTIAL STUDENTS

Residential Staff

GW Pre-College residential students are housed in a community of their peers to enhance their social experience while they are in D.C. A team of trained residential staff members, made up of mostly GW undergraduate and graduate students, help students to balance their coursework and social life and adjust to living on campus. If you have an academic or personal concern, you are encouraged to seek out your RA for advice and assistance. All residential staff is overseen by senior residential staff. The residential staff operates on a 24 hour on-call system to respond to any emergencies that might arise and to enforce policies when needed.

Housing

Residence hall rooms vary, but all students will live in a shared space with a bathroom that is private to their suite. Residence hall rooms share a common living space. Individuals staying in the residence halls will need to bring their own toiletries and cleaning supplies.

Students are provided with bedding and towels. You may wish to bring an additional set of bedding depending on the length of your stay, and it is recommended that all students bring an extra blanket. Residence halls are air conditioned; however, students may bring fans if they wish.

When you make GW your home, residence halls should be treated as such. While support exists for maintenance issues, you are responsible for the basic upkeep of your room to include: keeping the room(s) generally clean, regularly taking out trash (and not clogging the chute) and cleaning the inside of your appliances. Report any maintenance issues such as a light bulb that goes out or clogged plumbing to an RA, and they will assist you.

Property Damage

Students are responsible for keeping their rooms clean and disposing of trash in rooms and common areas. Damage or destruction to property, vandalism or theft will be cause for disciplinary action up to and including dismissal. In addition, students will be held responsible for charges incurred as a result of the damage and an academic and administrative hold will be placed on the student's record. The student will be assessed for any damages occurring between the time of arrival and the time of departure and will also pay the university for lost, damaged, destroyed, altered or unreturned university property, including but not limited to keys, access cards, linens and the like. It is against the law to tamper with fire alarms and other safety devices. It is also dangerous and against university policy to remain in a building during a fire alarm. Students found in violation may be subject to a disciplinary procedures, fines or dismissal.

Residence Hall Security

Your GWorld card will allow you access to your residence hall. You will only have access to the residence hall that you are currently living in and guests will need to be signed in with photo identification.

Roommates

An important part of the college experience is learning to live in and respect a diverse community. Assignments, where possible, are made based on common academic interests. RAs will administer Roommate Pacts on the first night of the program. If a roommate issue arises, please bring it to the attention of an RA. Where possible, gender-separate floors are available.

Curfew and Quiet Hours

Curfew Policy: In residence hall by 10:00pm and in room by 12:00am.

Quiet Hours: Sunday–Thursday: 9:00pm - 8:00am; Friday–Saturday: 11:30pm - 9:00am.

Guests

Visitors are permitted in the residence halls during daytime hours and must be escorted by a resident at all times. Visitors are permitted in the community lounge or public spaces only. Overnight guests are not permitted.

Mail

Mail should be sent to the Summer and Non-Degree Programs Mount Vernon Campus office address:

Student's Name
The George Washington University
c/o GW Pre-College Program
Academic Bldg., Ste. 115
2100 Foxhall Rd. NW
Washington, D.C. 20007

It is up to each student to check for mail at the office.

Laundry

Washers and dryers operate using the GWorld card or quarters. Using the university washers and dryers costs around \$1.75 (subject to change) for each cycle. You will need to supply your own detergent, softener and bleach.

Dining

Pelham Commons, the dining hall on the Mount Vernon Campus, offers a variety of cooked-to-order meals, as well as grab-and-go options and all ingredients are labeled. Dining Services will do their best to reasonably accommodate students' dining needs.

Students will have funds added to their GWorld cards for certain meals, and will also have the option of adding additional funds to their GWorld card for meals at GWorld vendors. Students will receive a list of locations that accept GWorld cards during orientation. To add additional funds, students or parents can add money online (<http://gworld.gwu.edu>) or at designated kiosks on campus.

Both campuses are located within a convenient distance of a grocery store if students would like to purchase snacks or additional food.

Please notify us of any food allergies, dietary restrictions or religious observations that require special dining arrangements on the Medical Authorization Form in the Enrollment Packet. If you have a dining concern during the program, please notify an RA.

Leave Policies

Leaving Campus

The GW Pre-College Program gives students the opportunity to experience life in Washington, D.C. The city has much to offer, and students will have opportunities to visit D.C. neighborhoods and sites under supervision of staff on scheduled excursions. Additionally, students may leave the campus for short, non-supervised trips during free time. Students are advised to travel in groups of two or more when leaving campus and sign out with their Resident Advisor, giving a destination, contact information and a time of return. Students must sign back in upon return. Violation of these rules or inappropriate behavior off campus is subject to disciplinary action and possible dismissal from the program. The student may also be subject to university judicial procedures. Students who choose to leave the campus area at any time understand that the farther they are from the main campus area, the more difficult it is for university and GW Pre-College staff to assist them should they need help. Students and their parents/guardians should discuss and decide upon appropriate boundaries and guidelines for traveling off campus while attending the program.

Program Leave

If a student is requesting to arrange for late curfew or to spend nights away from campus during evenings and weekends a request for permission must be sent from a parent or guardian. Requests for such permission must be submitted to the program director at least 72 hours in advance, during regular business hours, Monday through Friday, 9am – 5pm (no exceptions). The Leave Request Form is available on the *Admitted Students* section of the GW Pre-College website. Any requests conflicting with structured academic programs will not be approved. The GW Pre-College Program retains ultimate decision authority on all leave requests.

Lost & Found

The university is not responsible for safekeeping of valuable items. Please report any missing items to an RA.

Inquiries can be made into lost items on weekdays between the hours of 8am and 5pm by calling 202-994-6948 or by stopping by Rome Hall, Suite 101, on the Foggy Bottom Campus. Email inquiries can be made at lostandfound@gwu.edu. Response to emails will usually be returned within 24 hours Mon-Fri. In order to claim your lost items, you must bring a photo ID card.

Medical Care & Insurance

WHERE TO GO FOR MEDICAL CARE

If you become ill or get injured during the program, first let a staff member know so that they can assist you in obtaining the proper medical care. The George Washington University has a Student Health Services office, as well as a hospital on campus.

Student Health Service
Marvin Center, Ground Floor
800 21st Street, NW
Washington, D.C. 20052
202-994-6827, Option #1
<http://gwired.gwu.edu/shs>
8:30am - 5:30pm, Monday - Friday

GW Hospital
900 23rd Street, NW
Washington, D.C. 20037
202-715-4000
<http://www.gwhospital.com>

FOR EMERGENCIES

Students with illnesses requiring emergency treatment should contact our resident staff who will accompany them to the Emergency Room of a local area hospital.

911

In cases of extreme emergency where you cannot get yourself to the emergency room, you may dial 911 from any cell or home phone. 911 is the equivalent to 999 in some countries. Dialing 911 will automatically connect you to an emergency response operator. The operator will ask you what your emergency is and direct you to a hospital operator, dispatch an ambulance or connect you with local police. 911 can be dialed from anywhere within the United States. ***This number is not to be taken lightly and should be used in only extreme emergency cases.***

DISABILITY SUPPORT SERVICES

The Office of Disability Support Services (DSS) at GW works closely with students, faculty and staff across campus to help students with disabilities to achieve maximum success during their studies at GW and promote disability culture and GW's broader diversity and inclusion initiatives. DSS aims to create an inclusive environment for all students and creates opportunities for them to fully participate in academic and campus life.

DSS offers assistance for students who need accommodations in housing or test taking, adaptive technology, animal assistance, classroom access, note-taking support, reading and interpretive services and materials, alternative text materials and other helpful services.

If you have a disability and believe that you may qualify for reasonable accommodations for a temporary injury, chronic health condition, ADHD or a hearing, vision, physical, psychological, learning or cognitive disability please contact the Summer and Non-Degree Programs Pre-College Director at 202-994-6360 and call GW Disability Support Services at 202-994-8250 no later than May 1 to discuss your needs and the documentation guidelines for establishing your eligibility for accommodations.

HEALTH INSURANCE REQUIREMENTS

Students attending GW Pre-College who are not on a GW F-1 visa are recommended but not required to have health insurance coverage.

F-1 Sponsored International Students

All F-1 sponsored international students will be automatically enrolled in the GW Student Health Insurance Policy through Aetna. This insurance policy meets the requirements outlined for your F-1 visa.

Students who choose to remain in the GW Student Health Insurance Policy will see the insurance charges on their GW bill. The coverage period for Summer 2017 is July 2 to August 15.

Students enrolled in an alternate health insurance plan or who have questions about the plan should contact our office at gsummer@gwu.edu as soon as possible.

Sample Pre-College Events

SUMMER IN THE CITY

D.C. is an exciting place to live and explore, and throughout your summer at GW we will be organizing weekly events as well as trips to nearby locales such as Annapolis, Baltimore or George Washington's Mount Vernon Estate. The list below includes examples of what to expect this summer.

- Meetings with professionals from a variety of national and international organizations
- Visits to historic D.C. neighborhoods, such as U Street, Georgetown, Dupont Circle, Columbia Heights and more
- Museum visits to Smithsonian Institutions such as the Natural History Museum, the Hirschhorn Museum and Sculpture Garden
- Free concerts and shows at the Kennedy Center
- Trips to the United States Botanic Gardens or the National Arboretum
- Lectures at places such as the National Institute of Health, World Bank or Brookings Institute
- A baseball game at the new Washington Nationals Stadium
- Outdoor summer festivals, fairs, movies and jazz concerts
- Moonlight monuments tour to see D.C. landmarks in a different light
- College readiness programming
- Outdoor games, pool time and soccer tournaments
- Arts and crafts activities
- Pizza cook offs and cake-decorating contests
- Dances and ice cream socials under the stars

We look forward to meeting you this summer!