

GW *Pre-College Enrollment* CHECKLIST

Use this checklist as a guide to the next steps needed to secure your place in the program and to begin preparing for your summer at GW. All forms and the Pre-Departure Guide are available to download under the "Admitted Students" section of our website at <http://precollege.gwu.edu>.

- ☐ Submit your Enrollment Form and the non-refundable \$500 per course deposit. Visit the *Admitted Students* page on <http://precollege.gwu.edu> for instructions on how to pay your deposit and view your remaining balance.

Note: Your Enrollment Form and \$500 per course deposit should be received in our office no later than the date on your acceptance email. Space is not guaranteed and therefore you should submit your nonrefundable deposit in order to secure your place. Early submission is encouraged as courses fill quickly.

For students who are in sponsored cohorts, the deposit requirement will not apply.

- ☐ If you have a disability, and believe that you may qualify for reasonable accommodations, please contact the GW Pre-College Program director upon admission to the program.
- ☐ Obtain your NetID and GW email. Instructions on obtaining both are on our website. Updates about the program and your student e-bill will be sent to this email account.
- ☐ Submit a completed enrollment packet, which includes:
 - ☐ Enrollment Form
 - ☐ Codes of Conduct
 - ☐ Medical Authorization Form (Pages 1 and 2)
 - ☐ Immunization Form (needs Healthcare Provider signature)
 - ☐ Activities Release Form
 - ☐ Media Release Form
 - ☐ Early Arrival & Late Departure Form (if applicable - limited availability; additional costs apply)
 - ☐ Student consent for Release of Information Form (optional - students submit to Registrar upon arrival)

Completed enrollment packets should be submitted electronically to gwsommer@gwu.edu, or mailed to:

GW Summer and Non-Degree Programs
1922 F Street, NW, Suite 304
Washington, D.C. 20052

- ☐ Download the Pre-College Pre-Departure Guide. This guide covers practical items such as arriving on campus, what to pack, course expectations, life outside of the classroom, living at GW and more. We suggest that you review it in its entirety in advance of your arrival as it will address your general questions.
- ☐ Follow us on Facebook (facebook.com/gwprecollege) and Instagram (instagram.com/summeratgw) to connect with your fellow Pre-College students and to learn more about what we're planning for the summer!

GW PRE-COLLEGE *Enrollment Form*

Section I: Enrollment Information

Student Last Name _____ First _____ Middle _____

Student Cell _____ Date of Birth ____/____/____
MM DD YYYY

Please check one:

- ☐ No, I will not attend the George Washington University Pre-College Program.
☐ Yes, I will attend the George Washington University Pre-College Program.

Course Selection _____ GWEmail _____@gmail.gwu.edu

I concur with the decision of my son/daughter/ward (the "Participant"). We (the Participant and parent(s)/guardian(s)) hereby release authority to the George Washington University and its agents and employees to release any information that may be of a confidential nature, including academic, medical or personal information to the parents or guardians, as deemed necessary. I release the George Washington University, its agents and employees for all legal and financial responsibility arising from the Participant's participation in the GW Pre-College Program. I hereby assume all legal and financial responsibility for the Participant's involvement in this program. I acknowledge that the Participant may choose to engage in unsupervised on and off-campus trips during free time.

Parent/Guardian Signature _____ Date _____

Student signature _____ Date _____

Section II: Additional Information

Residential Students Only: Will you require special housing accommodations? ☐ Yes ☐ No

If yes, please explain below (feel free to send us an email if you need more space to explain).

Is there any other relevant information you would like to share with the program?

Disability Support Services: GW is committed to providing an inclusive and welcoming environment that is accessible for everyone, including people with disabilities. If you have a disability and believe that you may qualify for reasonable accommodations for a temporary injury, chronic health condition, ADHD, or a hearing, vision, physical, psychological, learning or cognitive disability please 1) Contact the GW Pre-College Director at gwsummer@gwu.edu 2) submit a completed GW Pre-College Medical Authorization form and 3) call GW Disability Support Services at (202) 994-8250 upon admission to discuss your needs and the documentation guidelines for establishing your eligibility for accommodations.

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 P (202) 994-6360 | gwsummer@gwu.edu
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Early Arrival & Late Departure: If you require early arrival or late departure please return the Early Arrival and Late Departure form found on the Admitted Students section of the GW Pre-College website no later than June 1. Please note that dates are limited so please consult the form prior to making travel arrangements.

To confirm your enrollment and registration, please mail this form with your non-refundable deposit by the date specified in your acceptance letter. A \$500 per course deposit is required. For students who are in sponsored cohorts, the deposit requirement will not apply.

The George Washington University
Summer and Non-Degree Programs
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Note: Checks must be drawn on U.S. banks in U.S. dollars and made payable to the George Washington University. Wire transfer instructions are available on the GW Pre-College website.

GW *Pre-College*

This document includes the following: (1) Statement regarding the university's Code of Academic Integrity and Code of Conduct, (2) Notification of the university policies applicable to the GW Pre-College Program, (3) Activities Release Form, and (4) Media Release Form. At the end of this document, you will be asked to acknowledge and agree to the Codes and policies and to terms and conditions of the release forms. Please read this document carefully and fill in the appropriate information where requested.

CODES OF CONDUCT & POLICIES

The GW Pre-College Program seeks to establish an environment that promotes intellectual inquiry and personal growth for all program participants. We strive to create a community that is conducive to allowing each participant to fulfill his or her individual goals, while respecting and upholding program and University standards that ensure personal success and safety for all. Admission to the program assumes a level of maturity and responsibility necessary for studying and living in an urban college setting. The codes of conduct and policies that follow should be carefully reviewed by student and parent(s)/guardian(s) prior to attending.

CODE OF ACADEMIC INTEGRITY AND CODE OF CONDUCT

Students and parents are responsible for reviewing the George Washington University's Code of Academic Integrity and Code of Conduct, which can be found under the Admitted Students section of the GW Pre-College website. **All students participating in summer programs are subject to the university's Code of Academic Integrity and Code of Conduct** (found at studentconduct.gwu.edu). A student who violates university codes and/or whose behavior is considered disruptive or detrimental to himself/herself or others **will be subject to disciplinary measures up to and including dismissal from the program. They may further be subject to university judicial procedures governing students, which may become part of a permanent record at the university.** Parents will be notified of violations.

All students participating in summer programs are subject to these policies. Students dismissed from the program for policy violations are not entitled to a refund. If a determination is made by the program that a student must leave the program for any reason, then the parent, guardian, sponsor, or organization acting in loco parentis must make arrangements for that student's departure within 24 hours of notification, and must assume all related costs.

ACADEMIC INTEGRITY

Students are expected to exhibit honesty in all academic endeavors. All work must be the student's own work. Failure to act in accordance with these guidelines will be considered academic dishonesty and may subject the student to university judicial procedures, including penalties up to and including dismissal from the program. **Students are required to attend class on time**, be fully prepared for class, and complete assignments as requested by their instructor. **Absences are not permitted** with the exception of medical absences or religious observations in which case an official note is required. Absences may result in dismissal. The student is responsible for making arrangements with the instructor to make up missed work.

PERSONAL CONDUCT & BEHAVIOR

Disorderly conduct: "Disorderly Conduct" is defined as behavior that is deemed to be lewd, inappropriate or offensive, or behavior that causes harm to others, or is disruptive to the program or program participants including bullying and cyber bullying, will be grounds for disciplinary measures up to and including dismissal.

Alcohol: Possession or consumption of alcoholic beverages is strictly prohibited. Any student found to be in possession or under the influence of alcohol while in the program, on or off campus, will be immediately dismissed and may be subject to university judicial procedures.

Drugs: The sale, use and/or possession of narcotics, illegal or controlled substances is prohibited, as is the use of prescription drugs for persons for whom the drug is not prescribed. Any student found to be in possession of, or under the influence of an illegal or controlled substance will be immediately dismissed and may be subject to university judicial procedures.

Smoking: GW is a smoke-free campus. Smoking is strictly prohibited and will result in immediate dismissal.

Assault: Violations such as assault, harassment and/or sexual harassment or inappropriate, threatening or abusive behaviors will not be tolerated, and will be subject to disciplinary action up to and including dismissal. The student

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may also be subject to university judicial procedures.

LEAVE POLICIES

Leaving Campus: The GW Pre-College Program gives students the opportunity to experience life in Washington, D.C. The city has much to offer, and students will have opportunities to visit D.C. neighborhoods and sites under supervision of staff on scheduled excursions. Additionally, students may leave the campus for short, non-supervised, trips during free time. Students are advised to travel in groups of two or more when leaving campus and sign out with their Resident Advisor, giving a destination, contact information and a time of return. Students must sign back in upon return. Violation of these rules or inappropriate behavior off campus is subject to disciplinary action and possible dismissal from the program. The student may also be subject to university judicial procedures. **Students who choose to leave the campus area at any time understand that the farther they are from the main campus area, the more difficult it is for university and GW Pre-College staff to be of assistance. Students and their parents/guardians should discuss and decide upon appropriate boundaries and guidelines for traveling off campus while attending the program.**

Program Leave: If a student is requesting to arrange for late curfew or to spend nights away from campus during evenings and weekends a request for permission must be sent from a parent or guardian. Requests for such permission must be submitted to the program director at least **72 hours in advance**, during regular business hours, Monday through Friday, 9am – 5pm (no exceptions). The Leave Request Form is available on the Admitted Students section of the GW Pre-College website. Any requests conflicting with required programs will not be approved. The GW Pre-College Program reserves the right of final approval.

RESIDENCE HALL POLICIES

Supervision: Residential students will be placed in supervised residence halls designated by the program.

Roommates: An important part of the college experience is learning to live in and respect a diverse community. Assignments, where possible, are made based on common academic interests. Roommate assignments are not subject to change.

Curfew: Residential students are required to observe the curfew policy as follows: Sunday–Thursday: in residence hall by 9:00 pm and in room by 10:00pm; Friday–Saturday: in residence hall by 10:00 pm and in room by 11:00pm.

Quiet Hours: Students are responsible for maintaining an environment conducive to study during designated quiet hours as follows: Sunday–Thursday: 9:00 pm – 8:00 am and Friday–Saturday: 11:30pm – 9:00 am

Guests: Visitors are permitted in the residence halls during daytime hours and must be escorted by a resident at all times. Visitors are permitted in the community lounge or public spaces only. Overnight guests are **not** permitted.

Condition of Premises: Students are responsible for reporting any problems with the condition of their room within 24-hours upon arrival. The student shall not alter nor remove any item or fixture of the university, nor nail, screw, tape, paint, or otherwise affix anything to the premises. When the student vacates the space, the student must remove all personal property and leave the room and any furnishing, fixtures, and appliances clean and in the same condition they were in when the student initiated occupancy.

Property Damage: Students are responsible for keeping their rooms clean and disposing of trash in rooms and common areas. Damage or destruction to property, vandalism or theft will be cause for disciplinary action up to and including dismissal. In addition, students will be held responsible for charges incurred as a result of the damage and an academic and administrative hold will be placed on the student's record. **The student will be assessed for any damages occurring between the time of arrival and the time of departure and will also pay the University for lost, damaged, destroyed, altered or unreturned University property, included but not limited to keys, access cards, linens, and the like.**

Fire Alarms: It is against the law to tamper with fire alarms and other safety devices. It is also dangerous and against university policy to remain in a building during a fire alarm. Students found in violation may be subject to a disciplinary procedures, fines or dismissal.

ACTIVITIES RELEASE

Parent/Guardian Name (please print) _____ ("Parent/Guardian")
 Student Participant Name (please print) _____ ("Student")

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PARENTS:

I, the Parent/Guardian, assert that I am the parent or legal guardian of Student and that I, the Parent/Guardian have been informed of and understands the nature of the program and the on and off-campus activities being offered to my Student and the travel arrangements incident thereto. The Parent/Guardian understands that Program staff accompany program-related on and off campus activities but do not supervise Students' movements while the Student is at off-campus sites. Additionally the Parent/Guardian understands that as part of the GW Pre-College Program, Students are allowed to take unsupervised trips to off-campus sites during free time hours. The Parent/Guardian has read the release and waiver and with intent of binding the Undersigned and the Student, the Parent/Guardian's respective heirs, legal representatives and assigns, the Parent/Guardian does hereby agree to assume any and all responsibilities and obligations placed upon the Student by the terms and conditions as stated in the release and waiver in conjunction with the Student's participation in each activity. Additionally, the Parent/Guardian expressly releases, indemnifies, and holds harmless the George Washington University, its trustees, faculty, employees, staff, and other agents of and against any and all liability and responsibility or injuries or damages caused to or incurred by any other person during, arising out of, or in any way associated, directly or indirectly, with the Student's participation in each activity, whether the same shall arise by the negligence of any of said persons or otherwise.

STUDENTS & PARENTS:

I, the Student, acknowledge that I am a participant in the GW Pre-College Program offered by the George Washington University. I understand that each year, during the course of the GW Pre-College Program, educational and recreational activities are offered to participants away from and on the George Washington University campus, some of which I may take advantage of at my option. In addition, I understand that as a Student in the GW Pre-College Program, I may elect to take unsupervised trips on and off-campus and engage in activities of my own planning.

I, the Student, am aware that these activities I may participate in may have risks associated with them, including risk of physical injury and property damage as well as other unknown hazards. I understand and agree that the George Washington University cannot be expected to control all of said risks. I acknowledge that each program activity is a voluntary exercise and that my participation is not required for successful completion of the GW Pre-College Program. I further acknowledge that I have been advised that any decision not to participate in an activity will not have any impact on my evaluation or grade in the GW Pre-College Program. Additionally, I acknowledge that my participation in each activity is subject to any and all rules, procedures, and regulations outlined for me by the George Washington University personnel and/or any other person(s) conducting, leading, and/or directing the activity.

In consideration of being permitted to participate in the on and off-campus programs/activities related to the program as well as unsupervised trips of my choosing, I, the Student, do hereby expressly and knowingly release, waive, relinquish and forever discharge the George Washington University, its trustees, faculty, employees, staff, and other agents from all liability and responsibility for any claim or cause of action for any personal injury, illness, accident, damage, wrongful death, expenses, or other loss caused, suffered, or incurred by me during, or arising out of, my participation in an activity (including but not limited to travel incident thereto), and from contribution or indemnification in respect to any claim made against me by any participant in each activity or any other person or entity during, or arising out of, my participation in each activity, wherever or however the same may occur and for whatever period said activities may continue.

I, the Student, understand that course trips to secure locations may require additional information, such as social security numbers, passport information and visa numbers. If this is the case, the GW Pre-College Program will contact Parent/Guardian and Student directly to obtain this information. I understand that although this information is not required for enrollment, failure to provide this information may result in Student being unable to participate in those visits.

Furthermore, I, the Student, do hereby release, waive, discharge and relinquish any action or causes of action, aforesaid, which executors, administrators and assigns prosecute, present any claim for personal injury, property damage or wrongful death against the George Washington University, including, but not limited to, its Board of Trustees, faculty, employees, staff, and other agents for any of said causes of action whether the same shall arise by

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negligence of any said person or otherwise. This release and waiver shall be binding on myself, my heirs, executors and administrators and assigns.

Further, I, the Student, acknowledge that I have read and understand the above statements and that if I am unable to do so, for whatever reason, I have had them read to me and am confident that the individual so doing has read and/or translated the statements truthfully and in their entirety.

This Activities release and waiver has been executed on behalf of myself (the Student), my heirs and assigns, and has been made with full knowledge of possible risks involved. This instrument has been executed in and shall be interpreted according to the laws of the District of Columbia.

MEDIA RELEASE

STUDENTS & PARENTS:

I, the Student, hereby agree to allow the George Washington University (the "University") and any authorized agent of the University to record the Student's voice and photograph, statements and/or writings, or make a video recording of the Student's likeness, and to use the same or portions thereof, including making and using derivative works thereof in any medium, including/ without limitation to, online broadcasts, for any University purpose. I understand that the photograph, statement, writings, audio and/or video recording may be edited for time and clarity purposes, and that the entire photograph, statement, writings, audio or video recording may not be used. The Student further understand that the photograph, statement, writings, audio or video recording, and any portion thereof, may be transcribed, copied or adapted for use in other mediums and for other commercial and non-commercial purposes, including but not limited to University publications, web sites, articles, lectures, presentations, etc. The Student authorize the use of the Student's name in connection with the photograph, statement, writings, audio and/or video recording if the University so desires. The Student understands that the photograph, statement, writing and the audio and video recordings belong to the University and that the Student will not receive any compensation in connection with them or derivative works made therefrom, either now or in future. The Student hereby expressly release the University, its agents, licensees, contractors, and assigns, and waive any and all claims or demands that the Student may have against any of them to damages or remuneration in connection with the use of the Student's likeness and voice for the foregoing purposes.

ACKNOWLEDGEMENT AND AUTHORIZATION

We, the Parent/Guardian and Student, have reviewed and acknowledge the university's Code of Academic Integrity, Code of Conduct, GW Pre-College policies, the Activities Release and the Media Release. We, the Parent/Guardian and Student understand that Student is subject to program and university policies while enrolled in the program. Student assumes full responsibility for adhering to the responsibilities set forth in these codes while participating in the program and accepts the consequences that may result from violations of these codes. Furthermore, we, the Parent/Guardian and Student, agree to the terms and conditions of the Activities Release and the Media Release.

Name of Parent/Guardian (Please Print)

Date

Parent or Guardian Signature

Name of Student (Please Print)

Date

Student Signature

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GW PRE-COLLEGE *Medical Authorization*

This form does **not** require a physician's signature.

Full legal name of student _____ Date _____
 Last First Middle Initial
 Parent or guardian name _____ Date _____
 Last First Middle Initial
 Date of birth _____ Age _____ Sex ☐ Female ☐ Male
 Home address _____
 Country _____ Telephone _____

Disability Support Services: GW is committed to providing an inclusive and welcoming environment that is accessible for everyone, including people with disabilities. If you have a disability and believe that you may qualify for reasonable accommodations please check the appropriate block below and return this form at your earliest convenience, but no later than May 1, so that appropriate access to formal accommodations or auxiliary services can be arranged. Please also call GW Disability Support Services at (202) 994-8250, or contact them at dss@gwu.edu as soon as possible to discuss your needs and the documentation guidelines for establishing your eligibility for accommodations.

- ☐ Yes, I have a disability and believe that I qualify for reasonable accommodations
☐ Not applicable

MEDICAL HISTORY

Are you receiving any kind of treatment for a medical condition such as asthma, diabetes, a heart condition, high blood pressure, emotional neurological, convulsions, other, etc.? If so, what is the medical condition?

List any medications that you currently take. _____

List all of your known allergies to drugs, food, and insects. Do you require an Epi-Pen? _____

Are there any other concerns, medical or otherwise, you wish to bring to our attention so we can better meet your needs during your stay at the George Washington University? If so, please attach a separate statement.

EMERGENCY CONTACT INFORMATION In the event of an emergency, we will call the student's parent/guardian first. If we cannot reach the parent/guardian, we will call the alternate contact designated below. (Please be sure to inform the Summer and Non-Degree Programs office if any of this information changes during the summer program.)

Parent/guardian _____ Relationship _____
 Summer address _____
 Summer phone Business/day (____) _____ Evenings (____) _____ Cell (____) _____
 Primary Email Address _____

Alternate emergency contact _____ Relationship _____
 Alternate phone Business/day (____) _____ Evenings (____) _____ Cell (____) _____
 Alternate Email Address _____

During the summer it may become necessary for a student of the George Washington University Pre-College Program to receive medical services. The Summer and Non-Degree Programs office will always attempt to notify a student's parent or guardian as early as possible of an illness or injury, keep them informed of the situation, and consult with them about important medical decisions. However, a serious accident or injury may require immediate action and/or treatment without prior notification to the parent or guardian. In order to arrange for you to receive medical services during your participation in the GW Pre-College Program, you must read and sign the authorization for treatment below. If you are a student under the age of 18, parental authorization is required.

AUTHORIZATION FOR TREATMENT OF STUDENTS

I acknowledge that I have an obligation to provide the requested medical information to the Summer and Non-Degree Programs office prior to my participation in the program and to disclose any injuries, or illnesses of which I am aware by returning this form. I agree to assume all risks and hazards resulting from any undisclosed injuries or illnesses. I hereby specifically authorize the George Washington University Colonial Health Center to administer appropriate medical care and treatment on my behalf. Further, I authorize the Director, at any time and from time to time during the program, to

take such action deemed necessary or desirable for my welfare in the event that I become sick or injured during the program, including, but not limited to, arranging for necessary medical care or transport for medical care by a licensed health care provider, in the event (a) that the nature and severity of the illness or injury requires treatment beyond the capabilities of the George Washington University Colonial Health Center, in the judgment of Health Services personnel; or (b) of an accident or emergency requiring immediate medical attention and/or treatment.

I agree to assign the benefits of my personal coverage of medical insurance to the appropriate providers of my medical care. In the event that appropriate medical coverage under my medical insurance plan is unavailable, insufficient, or denied with respect to the treatment of services provided to me, I hereby agree to assume all financial liability and responsibility for all expenses and costs associated with said transportation and/or treatment of my illness or injury.

In consideration of the George Washington University allowing me to participate in the GW Pre-College program and agreeing to intervene on my behalf to provide or make arrangements to provide medical assistance to me as needed, I agree to release, waive, relinquish and forever discharge and indemnify the George Washington University, including, but not limited to, its Board of Trustees, faculty, employees, staff, and other agents from all liability and responsibility for any claims, demands, actions, or other proceedings for any personal injury, accident, illness, damage, wrongful death, expenses, or other loss caused, suffered, or incurred by me or any other person or entity arising out of my participation in the GW Pre-College program wherever or however the same may occur and for whatever period said activities may continue. Furthermore, I do hereby release, waive, discharge and relinquish any action or causes of action, aforesaid, which executors, administrators and assigns prosecute, present any claim for personal injury, property damage or wrongful death against the George Washington University, including, but not limited to, its Board of Trustees, faculty, employees, staff, and other agents for any of said causes of action whether the same shall arise by negligence of any said person or otherwise. This release and waiver shall be binding on myself, my heirs, executors and administrators and assigns.

I agree to indemnify and hold harmless the George Washington University, its Board of Trustees, its faculty, employees, staff, and other agents against any and all claims or demands, judgments, settlements, costs, or expense relating to the provision of medical care. I understand and agree that the George Washington University assumes no responsibility for any injury or damage which might arise out of or in connection with such authorized emergency medical treatment.

I acknowledge that I have read and understand the above statements and that if I am unable to do so, for whatever reason, I have had them read to me and am confident that the individual so doing has read and/or translated the statements truthfully and in their entirety.

Student Signature _____ Date _____

AUTHORIZATION FOR TREATMENT OF STUDENTS UNDER AGE 18

I, _____ (print parent/guardian name), represent that I am the parent/guardian having legal custody of _____ (student name), and that I acknowledge that I have read the foregoing and consent to the above on behalf of my son/daughter/ward.

I hereby authorize my child to hold and dispense the following medication(s) to himself/herself while participating in the George Washington University Pre-College Program.

Medications (if you need more space, attach a sheet with additional information):

Name _____	Purpose _____	Dosage _____
Name _____	Purpose _____	Dosage _____
Name _____	Purpose _____	Dosage _____

Parent/Guardian Signature _____ Date _____
 Address _____ City _____ State _____ Zip _____

Please return this form to:

The George Washington University, Summer and Non-Degree Programs
 1922 F Street, NW, Suite 304 Washington, D.C. 20052
 Email: gwssummer@gwu.edu

MANDATORY HEALTH FORM

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Last Name First Name G
Gwid

E-mail Address Contact Phone Number Date of Birth (MM/DD/YYYY) Semester/Year First Admitted

This form is required for all incoming students under 26 years of age. Please have your healthcare provider complete, sign, and return this form to CHC at the address above. Vaccination dates should be written using MM/DD/YYYY. Keep a copy of this form for your records.

Tetanus/Diphtheria booster or Tdap ____/____/____ Within the last 10 years

MMR #1 ____/____/____ After 12 months of age

MMR #2 ____/____/____ A minimum of 30 days after MMR #1

OR you must attach lab report showing positive immunity

Varicella #1 (Chicken Pox) ____/____/____ After 12 months of age

Varicella #2 (Chicken Pox) ____/____/____ A minimum of 30 days after Varicella #1

OR History of disease _____ (Date/Age)

OR you must attach lab report showing positive immunity

Hepatitis B #1 ____/____/____

Hepatitis B #2 ____/____/____ A minimum of 30 days after Hepatitis B #1

Hepatitis B #3 ____/____/____ A minimum of 4 months after Hepatitis B #2

} OR according to Hepatitis B accelerated schedule

OR you must attach lab report showing positive immunity

Meningococcal Vaccine ____/____/____ On or after 16th birthday

OR Download Meningococcal Waiver at: studenthealth.gwu.edu/meningitis

Colonial Health Center can assist you in meeting these requirements, including providing immunizations.

Healthcare Provider Signature or Stamp Date Healthcare Provider Phone Number

For internal use only _____ Compliant _____ Non-compliant

GW PRE-COLLEGE *Net ID Instructions*

Students attending the GW Pre-College Program should obtain a GW Net ID and GW Email account prior to submitting their Enrollment Form and nonrefundable deposit. **The Net ID is required to access GW systems, and the GW Email will be the address to which GW sends all official communications, including your electronic tuition bill; no paper statement will be sent.** More information on billing processes can be found on our website at <http://precollege.gwu.edu/payment-instructions>. Please include your GW Email on your Enrollment Form as this will allow us to register you for your chosen course(s).

How to Obtain your Net ID and GW Email:

1. Refer to your acceptance letter for your GW ID number
2. Go to <https://identity.gwu.edu/claim/>
3. Click on "Claim an Account"
4. Enter your GW ID number, name and date of birth
5. Read the GW Codes of Conduct and System Access Policies and check the box "I accept the policies"
6. Choose a Net ID and password based on the criteria outlined on this page
7. Select your security questions and provide an alternate email
8. Click "Submit"
9. You will be taken to a screen with your GW ID number, your GW Net ID and your GW Email address

Logging into your GW Email:

1. Go to <https://my.gwu.edu>
2. On the upper left hand side click the "Email" link
3. Log in using your GW Net ID and password

What to do if you lose your password:

1. Go to <https://identity.gwu.edu>
2. Click on the "Forgot Password" link
3. Enter your GWID number (ex. G12345678) and follow the instructions to receive your temporary password
4. Return to <https://identity.gwu.edu>
5. Click on the "Account Management" link
6. Log in with your GWID number and your temporary password
7. Change your password to something memorable

The George Washington University does not unlawfully discriminate against any person on any basis prohibited by federal law, the District of Columbia Human Rights Act, or other applicable law, including without limitation, race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, or gender identity or expression. This policy covers all programs, services, policies, and procedures of the university, including admission to education programs and employment.

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