

THE GEORGE WASHINGTON UNIVERSITY

WASHINGTON, DC



# *Pre-Departure* GUIDE

Pre-College Program 2025

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# *Welcome to The George Washington University*

## **THE UNIVERSITY AT LARGE**

The George Washington University (GW) is the largest private university in Washington, D.C., enrolling 25,000 students from across the country and the world. We have two campuses in D.C.: Foggy Bottom (FB), our Metro-accessible downtown campus, and the smaller more traditional Mount Vernon Campus (MVC), both located in northwest D.C. A free shuttle service links the two. Foggy Bottom is in the center of D.C. MVC is home to some of GW's programs, such as Women's Leadership, the Honors Program and the Forensic Science and Interior Architecture programs. MVC also houses athletic facilities such as a soccer field, softball field, tennis and an outdoor pool.

## **THE OFFICE OF SUMMER & NON DEGREE PROGRAMS**

The Office of Summer & Non-Degree Programs is responsible for summer academic programs at GW for visiting and matriculating undergraduate and graduate students. In this capacity, we also oversee special programs such as GW Pre-College for visiting high school students and International Summer at GW for international visiting students. In addition, we oversee a variety of customized programs for visiting groups of international students.

## **THE PRE COLLEGE PROGRAM**

High school students in the Pre-College Program spend a summer in Washington, D.C., taking advantage of GW's expertise in global development, international relations, public policy and administration, politics, diplomacy, history, biomedical engineering, museum studies and the arts.

Top-tier faculty guide, inspire and empower students through immersive programs that connect academic experience with real-world practice. Our summer programs are intensive and exciting, allowing students to experience the academic rigors of learning in a college environment. They are academically-challenging courses that integrate lectures and seminars with exploration of area organizations. Pre-College also offers a transformative introduction to college life. Students develop confidence in their ability to become part of a new community, participating in recreational and social activities while making friends with peers from around the world.

## **CONTACT INFORMATION**

Email:  
[precollege@gwu.edu](mailto:precollege@gwu.edu)

Phone:  
202-994-6360

Website:  
[precollege.gwu.edu](http://precollege.gwu.edu)

# *Preparing For GW & D.C.: Checklist*

- ☐ Submit your \$500 deposit within 2 weeks of being accepted
- ☐ Claim your GW Email Address [www.it.gwu.edu/gweb](http://www.it.gwu.edu/gweb) (see page 11)
- ☐ Complete and sign your enrollment packet
- ☐ Send in your immunization records (see page 22)
- ☐ Complete the mandatory Title IX training (See step 4 of the Admitted Students page of our website)
- ☐ International Students: Complete any necessary immigration paperwork (see page 9)
- ☐ If applicable, contact DSS for information about accommodations (see page 12)
- ☐ Once your tuition payment is generated by the Pre College Office, pay your final bill (see page 17)
- ☐ Make travel arrangements to DC and to our campus
- ☐ Order your SmarTrip card [www.wmata.com](http://www.wmata.com)
- ☐ Plan for additional costs (see page 4)
- ☐ Pack (see page 3)
- ☐ Get familiar with GW policies and codes of conduct
- ☐ Contact the Pre College office regarding any specific questions or concerns you may have
- ☐ Get excited!

# ***PACKING LIST FOR STUDENTS***

## **DOCUMENTS & IDENTIFICATION**

- ☐ Government issued photo ID  
Drivers license, passport, or High school ID with photo
- ☐ Applicable immigration documents
- ☐ SmarTrip card with a base value of fare (fare can be added to the SmarTrip card in increments depending on student use)
- ☐ Spending money
- ☐ Transportation arrangements to and from GW\*

## **PERSONAL ITEMS**

- ☐ Additional blanket/comforter
- ☐ Casual warm weather clothing
- ☐ One business casual outfit
- ☐ Athletic clothing
- ☐ Swimsuit
- ☐ Extra face masks & hand sanitizer
- ☐ Toiletries and medications
- ☐ Raincoat and umbrella
- ☐ Sunscreen
- ☐ Cell phone and charger

## **PROHIBITED ITEMS**

- ☐ Extra water bottle (one will be provided)
- ☐ Kitchen appliances
- ☐ Candles and incense
- ☐ Halogen lamps, lanterns, and oil lamps
- ☐ Non surge protected extension cords
- ☐ Explosives and fireworks
- ☐ Weapons
- ☐ Firearms

## **COURSE MATERIALS**

- ☐ Laptop (optional)
- ☐ Notebook
- ☐ Pens and pencils
- ☐ Textbooks (for 6 week college intensive students)

## **BEDDING AND LINENS:**

- ☐ Twin XL Flat Sheet
- ☐ Twin XL Fitted Sheet
- ☐ Pillow
- ☐ Lightweight Blanket
- ☐ Towels

## **INTERNATIONAL STUDENTS**

- ☐ Valid passport
- ☐ Valid US visa stamp (if applicable)
- ☐ Certificate of Eligibility (F-1 sponsored students)
- ☐ Proof of financial support(F-1 sponsored students)
- ☐ Sufficient funds to cover expenses
- ☐ Medical records, immunization records and proof of health insurance coverage
- ☐ Plug adapters

\* Mount Vernon Campus  
2100 Foxhall Rd. NW  
Washington, D.C. 20007

# Spending Money

Students should consider the following when determining how much spending money to bring to the program:

- ◆ Class-related books, materials and printing (College Intensive students only, see <https://printing.gwu.edu>)
- ◆ Laundry (\$1.75 per load, subject to change)
- ◆ Recreational activities
- ◆ Dining out
- ◆ Bus/cab/metro fare
- ◆ Postal service
- ◆ Toiletries
- ◆ Snacks
- ◆ Transportation to and from campus (Please note students are able to utilize the Mount Vernon Express Shuttle between the Foggy Bottom and Mount Vernon Campuses)
- ◆ Souvenirs

The amount of money to bring largely depends on the students' normal spending habits. ATMs are located on both campuses.

The amount that students will spend on transportation by metro varies by course, but students should expect to spend \$60-\$80 on metro fare for site visits with their course and off-campus program excursions. Funds can be added to SmarTrip cards in increments at Metro stations or via the SmarTrip app. Unused funds placed on a SmarTrip pass cannot be returned for cash value. Please take this into consideration when purchasing your SmarTrip card and fares. Additional value can always be added as needed at any metro station.

Breakfast, lunch and dinner are included in the program costs for residential students, and lunch is included in the commuter student program costs. However, students will also have opportunities to purchase additional food or snacks off campus, and may wish to factor that into their spending money amount.

# *Important Dates*

## ***SUMMER IMMERSION***

### ***Session 1***

Arrival and Check-In: June 22, 2025

Last Day of Class: July 3, 2025 2025

Departure: July 4, 2025 (9:00 AM - 11:00 AM)

### ***Session 2***

Arrival and Check-In: July 6, 2025

Last Day of Class: July 17, 2025

Departure: July 18, 2025 (9:00 AM - 11:00 AM)

# *Arrival Information*

## *Arrival and Orientation*

1:00-3:00pm: Check-In at Academic Building (Post Hall)

3:00-4:00pm: Unpack & Parents Depart

4:00-6:00pm: Mandatory Orientation

6:00-8:00pm: Welcome BBQ

8:00-9:30pm: Pod Meetings

## *Parking*

On the Mount Vernon Campus, enter through the Whitehaven Parkway entrance and park in the Mount Vernon Campus parking garage. Visit [www.parking.gwu.edu](http://www.parking.gwu.edu) for more information about visitor parking.

## *Late Arrivals*

Students who arrive after 3:00pm should contact our residential staff upon arrival (contact information will be provided closer the date).



# Transportation to and from Campus

## Campus Address

The first day check-in address is:

Academic Building (Post Hall)  
2100 Foxhall Rd. NW  
Washington, D.C, 20007

*\*Note: Students are responsible for providing their transportation to and from the check-in at the beginning of the program and after the end of the program*

## Regional Airports

Washington, D.C. is located within 50 miles of three major airports: Reagan National Airport (DCA), Washington Dulles International Airport (IAD) and Baltimore/Washington International Thurgood Marshall Airport (BWI).

Suggested methods of transportation:

- ◆ Taxi: Taxicabs serve all airports and signs within the airport will direct you to the appropriate exit. In most cases, this will be the most expensive method of travel with fares as high as \$80 depending on the distance and traffic.
- ◆ Metro: Both Reagan National and Washington Dulles Airports are located adjacent to a metro station. More information can be found on the Washington Metropolitan Area Transportation Association website, [www.wmata.com](http://www.wmata.com). The Mount Vernon Campus is not metro accessible, but is approximately 10-15 minutes away from the Foggy Bottom Campus by free GW shuttle bus. GW's Foggy Bottom Campus is located at the Foggy Bottom/GWU metro stop. The Mount Vernon Shuttle can be picked up in front of Fungler Hall, 2201 G Street, NW.

## Hotels Convenient to GW

<http://www.gwu.edu/lodging>

- Courtyard Marriot, 515 20th Street, NW, Washington, D.C. 20006, 1-202-296-5700
- Doubletree Guest Suites, 801 New Hampshire Ave, NW, Washington, D.C. 20037, 1-202-785-2000

# *Departure Information*

## *Check Out*

All residential students must check out of their residence halls by 11:00am on the last Friday of their program.

Though Community Facilitators (CFs) will be available to assist students with departure plans, students should arrange their departure travel plans prior to the program. Students will complete a Travel Arrangements Form during the last week of the program to ensure all students have made necessary travel arrangements home.

Housing will not be available to students after check-out.

## *Early Departure*

Students who wish to leave before Friday (e.g. Thursday night) should notify their RA of their plans so that a proper check out can be completed.

# Resources for International Students

## INTERNATIONAL SERVICES OFFICE (ISO)

The International Services Office at GW provides visa processing and support services. For questions regarding your immigration status, travel or other visa-related inquiries, we recommend that you first contact the Office of Summer and Non-Degree Programs, 202-994-6360 or [precollege@gwu.edu](mailto:precollege@gwu.edu). We will do our best to answer your question immediately and will coordinate with the ISO office when needed. Students arriving on F-1 visas from GW will check-in with the ISO office during their first week of classes.

## GW SPONSORED F-1 STUDENTS: FOR 6-WEEK COLLEGE INTENSIVE STUDENTS ONLY

### *Obtaining a Visa to Study in the United States*

U.S. immigration regulations require F-1 students maintain a full-time status at all times. This means that you must be enrolled in a minimum of 6 credits throughout the program.

If you are an international student attending the 6-week College Intensive program and have applied for visa sponsorship from GW, you will receive I-20 documentation that is required to apply for your F-1 visa to study in the United States. If you have not received this document by early May, please contact us immediately at 202-994-6360 or [precollege@gwu.edu](mailto:precollege@gwu.edu).

We encourage students to contact their local U.S. consulate or embassy for specific visa application instructions; but in general, you should pay the Student and Exchange Visitor Information System (SEVIS) fee (preferably online) and schedule an interview appointment with the nearest U.S. consulate or embassy upon receipt of your immigration document. Bring your SEVIS fee receipt with you to your consulate meeting. You will then follow the consulate's instructions on the visa application process and required documents. Your entry visa will be stamped in your passport.

For more information, please review the websites listed below:

- ◆ Locate a U.S. embassy near you: [www.usembassy.state.gov](http://www.usembassy.state.gov)
- ◆ U.S. Department of States visa service information: [www.travel.state.gov/content/travel/en.html](http://www.travel.state.gov/content/travel/en.html)
- ◆ U.S. Department of States visa wait times: [www.travel.state.gov/content/visas/en/general/wait-times.html/](http://www.travel.state.gov/content/visas/en/general/wait-times.html/)
- ◆ Department of Homeland Security (DHS) information regarding SEVIS fee and payment instructions: [www.ice.gov/sevis/i901](http://www.ice.gov/sevis/i901)

## NON-IMMIGRANT INTENT

The F-1 visa is a non-immigrant visa, which means that students applying for F-1 visa type must demonstrate strong ties and a plan to return to their home country following completion of their academic program. The following are examples of possible ways to show proof of non-immigrant intent: Be prepared to express how you intend to apply your program at GW in your home country after completing your program;

- ◆ Show close ties to family who reside in your home country (perhaps your parents own property)
- ◆ Show proof of employment or study following completion of your program at GW;

### *Entering the U.S.*

Students may not enter the U.S. more than 30 days prior to the start date listed on their I-20. Please plan your travel to the U.S. accordingly and contact Office of Summer and Non-Degree Programs with any specific travel questions.

Hand-carry the following documents:

- ◆ Your passport (valid for at least 6 months after your departure from the U.S.)
- ◆ Your SEVIS form
- ◆ Your I-20
- ◆ Evidence of financial resources

In addition, it is strongly recommended that you also hand-carry the following documents:

- ◆ Paper receipt for the SEVIS fee
- ◆ Evidence of student status, such as letter of admission
- ◆ Name and contact information of the GW Pre-College staff

You should enter the United States for full-time study in the F-1 visa category. Only select students who are on a non-credit program for a short-term period should enter the U.S. on a B-2 tourist visa (or B-1 or Visitors Waiver Program). If you have questions about your visa status, please contact the Office of Summer and Non-Degree Programs for clarification.

At the port of entry in the U.S., your passport will be scanned, creating an electronic arrival record, and an immigration officer will examine your I-20 and entry visa. Upon arrival you will need to visit [www.cbp.gov/i94](http://www.cbp.gov/i94) to print your electronic I-94 record. The officer should stamp your I-20 form with “F-1” and “D/S.” Please keep these extremely important immigration documents in a secure place.

### *Helpful Links*

- ◆ U.S. Immigration and Customs Enforcement: [www.ice.gov/sevis/students/](http://www.ice.gov/sevis/students/)
- ◆ U.S. Customs and Border Protection: [www.cbp.gov/travel/international-visitors/study-exchange](http://www.cbp.gov/travel/international-visitors/study-exchange)

### ***B-2 AND VISA WAIVER PROGRAM STUDENTS:***

The George Washington University offers several short-term programs which provide informal study or enrichment experiences including short-term courses through the GW Pre-College Program. Students attending these short-term courses, that do not constitute full-time study, often enter the U.S. on a B-2 visa or through the Visa Waiver Program provided this is their secondary purpose for entering the U.S. Permissible study is viewed as casual and short-term, toward a personal hobby or interest, and is not the main reason for visiting the U.S. Details on obtaining a B-2 visa can be found on the U.S. Department of State website:

[www.travel.state.gov/content/visas/english/visit/visitor.html](http://www.travel.state.gov/content/visas/english/visit/visitor.html)

Other Helpful Links:

- ◆ Locate a U.S. embassy near you: [www.usembassy.state.gov](http://www.usembassy.state.gov)
- ◆ U.S. Department of States visa service information: [www.travel.state.gov/content/travel/en.html](http://www.travel.state.gov/content/travel/en.html)
- ◆ U.S. Department of States visa wait times: [www.travel.state.gov/content/visas/en/general/wait-times.html/](http://www.travel.state.gov/content/visas/en/general/wait-times.html/)

Questions or concerns regarding immigration? Please contact our office at [gwsommer@gwu.edu](mailto:gwsommer@gwu.edu).

# GW Basics

## GW ID

The GW ID is an 8-digit number beginning with the letter G (for example, G12345678). This number was provided in your acceptance letter. This number is used as an identifier for you throughout the campus network. This GW ID is unique to you and should not be shared with other students. You may be asked for your GW ID number:

- ◆ When you obtain a GWorld (GW student ID) card on the first day of class
- ◆ When you need to pay your bill
- ◆ When requesting a transcript (credit-bearing courses only)

## GW EMAIL AND IDENTITY INFORMATION

GW email accounts are created when you apply for a GW UserID. Your UserID is the portion of your GW email address that precedes the @ symbol. (For example, if you create a UserID of janedoe, your GW email address will be janedoe@gwu.edu.) This is the account where your student e-bill with your invoice balance will be sent. More details on billing can be found in the Payment of Fees section of this guide. To check your email account, visit the MyGW portal at [www.my.gwu.edu](http://www.my.gwu.edu). Click on the email icon at the top left and select that you are a student. You will use your GW UserID and password to login to check your email account.

## GWORLD ID CARD

If you have not pre-uploaded your information to the MyWeb Portal, you will visit the GWorld Card Office on the first day of class to obtain your GWorld, or GW student ID, card. You must bring a government-issued photo ID\* to receive your GWorld card. Accepted forms of identification include:

- ◆ Driver's license with photo
- ◆ Passport (for International Students, your passport must contain a Visa stamp)
- ◆ US Students: High School ID with photo

Note: Photocopies of any form of ID will NOT be accepted

Your GWorld card will grant you access to your residence hall and academic buildings such as the library and can optionally be loaded with funds and used for purchases at GWorld merchant locations. Students can also use their GWorld to do laundry on campus. Students or parents can add money to their GWorld card online at [www.gwu.edu/gworld-card](http://www.gwu.edu/gworld-card).

\*You will receive an email from GWorld with a link and instructions on how to upload your photo and government ID. Your photo must be uploaded no later than June 23 to ensure your ID card is ready when you arrive.

\*If you do not have a government-issued ID, please contact our office to make other arrangements.

# *Preparing for Academic Success*

## **ACADEMIC INTEGRITY**

Students are expected to exhibit honesty in all academic endeavors. All work must be the student's own work. Failure to act in accordance with these guidelines will be considered academic dishonesty and may subject the student to university judicial procedures, including penalties up to and including dismissal from the program. The full policy on Academic Integrity can be found at [www.policy.gwu.edu](http://www.policy.gwu.edu).

## **CLASS MATERIALS/BOOKS**

*3- and 6-week College Intensive:* You can find and purchase your books online by looking up your course(s) in the Textbooks & Course Materials section on the GW bookstore website ([www.bkstr.com/georgewashingtonstore/home](http://www.bkstr.com/georgewashingtonstore/home)).

*Summer Immersion:* Students should bring a notebook and writing utensil, all readings will be provided.

## **ATTENDANCE**

Attending regularly scheduled and make-up classes, discussions and recitations, laboratory sessions and other course meetings is a fundamental student responsibility. Faculty may use class attendance and participation as factors in determining course grades. The contributions of class attendance and participation toward course grades should be explicitly stated on the course syllabus as should all factors used in determining these grades. Any absence must be communicated to Resident Assistants and instructor.

## **ACADEMIC SERVICES**

Students have access to academic services such as research librarians, the GW Writing Center, and Disability Support Services to assist with paper writing and research as well as other learning needs. If you have a disability and believe that you may qualify for reasonable accommodations for a temporary injury, chronic health condition, ADHD or a hearing, vision, physical, psychological, learning or cognitive

disability please contact GW Disability Support Services at 202-994-8250 or [dss@gwu.edu](mailto:dss@gwu.edu) no later than June 23rd to discuss your needs and the documentation guidelines for establishing your eligibility for accommodations.

## **ACADEMIC PERFORMANCE**

Students concerned about their academic performance should contact our office at [precollege@gwu.edu](mailto:precollege@gwu.edu) or 202-994-6360.

Faculty and course assistants are also available in class and during office hours to support students through their coursework and clarify assignments or expectations.

## **SUMMER IMMERSION (2 Week Program)**

Summer Immersion students have the opportunity to engage in the academic and social life of college in a rigorous and experiential way. These non-graded courses are perfect for exploring a new subject area or furthering your understanding of the field with site visits and guest lectures from experts in the field.

### *Methods of Instruction*

Summer Immersion courses are designed to be experiential and hands on. Students engage in seminar-style lectures, class discussions, group work and guest lectures by leaders and experts in the field, along with related site visits. Summer Immersion classes are generally smaller, permitting opportunities for direct student participation and close interaction with professors. Coursework is completed during class hours.

### *Evaluation*

Summer Immersion students do not receive a grade for the course. Students will complete a final project in class to synthesize what they've learned over the course of two weeks. Summer Immersion students will receive certificates of completion.

# Student Schedule

This schedule is intended to give you broad idea of what to expect. This is by no means a complete schedule and is subject to change.

## *Morning*

7:30-8:30am: Breakfast

9:00am-4:00pm: Class (incl. 1 hour lunch break)

4:15-5:15pm: Professional Development Workshops

5:30-7:00pm: Dinner

## *Evening*

7:00-9:00pm: Programmatic Activities

11:00pm: In-Room Curfew

**Sample Activities:** D.C. is an exciting place to live and explore, and throughout your summer at GW we will be organizing weekly events as trips to nearby locales. The list below includes examples of past activities:

- ◆ Visits to historic D.C. neighborhoods
- ◆ Visits to Smithsonian museums
- ◆ Outdoor games, swimming, sports
- ◆ Arts and crafts activities
- ◆ DC landmarks tour
- ◆ Concerts and shows at the Kennedy Center
- ◆ College readiness programming



# *Payment of Fees*

## **PAYMENT INSTRUCTIONS**

When you first log in to the GWeb system, you will need to enter your GW Identity/Email and password. Below you'll find the basic steps to checking and paying your bill. More detailed explanations on the billing process and payment methods can be found on the Pre-College website.

*Accessing your bill and checking your current balance:*

1. Go to [www.my.gwu.edu](http://www.my.gwu.edu)
2. Click on the GWeb Info System link on the left side of the screen
3. Select "sign in as current student" from the options available
4. Enter your GW Net ID/Email and password
5. Select the Student Records and Registration menu
6. Select the Student Accounts menu
7. Select Student Account eBill
8. Click "Make a Payment" or select the "Payments" tab to be directed to your current balance

This online bill will update as charges are applied to your account. Upon acceptance, students are expected to check their GW email address for their e-bill notification. Failure to pay your bill by the due date will result in late fees.

# *Campus Logistics*

## **MOUNT VERNON CAMPUS**

Students live on the Mount Vernon Campus (commonly referred to as the Vern), which is approximately 10-15 minutes away from the Foggy Bottom Campus by free GW shuttle bus. It is located off of Foxhall Road and W Street in the northwest quadrant of D.C. It sits on 23 wooded acres in a quiet, polished residential neighborhood. There are regular shuttle buses (known as the Vern Express, or "the Vex" from the Foggy Bottom Campus to the Mount Vernon Campus. The Mount Vernon Campus houses several large residence halls, a dining facility, several academic buildings, a library, a swimming pool, baseball field and soccer field.

## **COMPUTERS & THE INTERNET**

Students will have access to computer labs as well as campus-wide wireless Internet. GWireless is the GW community's secure wireless connection. Students must sign out to go to the Foggy Bottom campus to use the computer labs. To access GWireless, select the "GWireless" network and log in with your GW NetID (the part of your GW email address before the "@") and associated password. For issues or questions with GWireless connectivity, please contact the Division of Information Technology at 202-994-4948, [ithelp@gwu.edu](mailto:ithelp@gwu.edu) or visit [www.it.gwu.edu](http://www.it.gwu.edu).

## **COMMUTER STUDENTS**

Students must also make arrangements for their arrival and departure from campus on all class days. Commuter students are welcome and encouraged to attend evening and weekend programming activities. However, commuter students who plan to stay for afternoon/evening or programming activities during the day on the weekend are responsible for their own meals during those times. Summer Immersion students are expected to be in their classrooms at 8:55 am during the week, and parents or guardians are responsible for evening travel arrangements.

## **SAFETY AND SECURITY**

The university is located in one of the safest areas in the city. However, no college campus is free from crime. Property crimes are the most prevalent crimes on the GW campus. Students should not bring valuables as GW is not responsible for lost or stolen items. Students should report all suspicious activity and criminal and safety-related incidents directly to GWPD when on campus, or to 911 when off campus. Students will receive emergency contact information when they arrive and should keep it on them at all times. For campus advisory information, the Office of Emergency Management maintains up to the minute information on their website. Additionally, more information about residence hall and fire safety is available through the Office of Health and Safety.

## RESIDENTIAL STUDENTS

### *Residential Staff*

GW Pre-College residential students are housed in a community of their peers to enhance their social experience while they are in D.C. A team of trained residential staff members, made up of mostly GW undergraduate and graduate students, help students to balance their coursework and social life and adjust to living on campus. If you have an academic or personal concern, you are encouraged to seek out your RA for advice and assistance. All residential staff is overseen by senior residential staff. The residential staff operates on a 24 hour on-call system to respond to any emergencies that might arise and to enforce policies when needed.

### *Housing*

All students will stay in Hensley and Cole Halls on the Mount Vernon Campus. Rooms will house two students with each room connected to an adjoining two student room via a shared bathroom. Individuals staying in the residence halls will need to bring their own toiletries and cleaning supplies.

Students will need to bring bedding and towels. It is recommended that all students bring an extra blanket. Residence halls are air conditioned; however, students may bring fans if they wish.

When you make GW your home, residence halls should be treated as such. While support exists for maintenance issues, you are responsible for the basic upkeep of your room to include: keeping the room(s) generally clean, regularly taking out trash (and not clogging the chute) and cleaning the inside of your appliances. Report any maintenance issues such as a light bulb that goes out or clogged plumbing to an RA, and they will assist you.

### *Property*

Students are responsible for keeping their rooms clean and disposing of trash in rooms and common areas. Damage or destruction to property, vandalism or theft will be cause for disciplinary action up to and including dismissal. In addition, students will be held responsible for charges incurred as a result of the damage and an academic and administrative hold will be placed on the students record. The student will be assessed for any damages occurring between the time of arrival and the time of departure and will also pay the university for lost, damaged, destroyed, altered or unreturned university property, including but not limited to access cards, linens and the like. It is against the law to tamper with fire alarms and other safety devices. It is also dangerous and against university policy to remain in a building during a fire alarm. Students found in violation may be subject to disciplinary procedures, fines or dismissal.

### *Residence Hall Security*

Your GWorld card will allow you access to your residence hall and room.

### *Roommates*

An important part of the college experience is learning to live in and respect a diverse community. Assignments, where possible, are made based on common academic interests. RAs will administer Roommate Agreements on the first night of the program. If a roommate issue arises, please bring it to the attention of an RA.

### *Curfew and Quiet Hours*

Curfew Policy: In residence hall by 10:00pm and in room by 11:00pm. (*Quiet Hours: Sunday–Thursday: 9:00pm - 8:00am; Friday–Saturday: 11:30pm - 9:00am.*)

### *Guests*

Visitors are not permitted in the residence halls during daytime hours. In addition, overnight guests are not permitted.

### *Mail*

Mail should be sent to the Summer and Non-Degree Programs Mount Vernon Campus office address:

Student' s Name  
The George Washington University  
c/o GW Pre-College Program  
Academic Bldg., Ste. 115  
2100 Foxhall Rd. NW Washington,  
D.C. 20007

It is up to each student to check for mail at the office.

### *Laundry*

Washers and dryers operate using the GWorld card, debit/credit card, or quarters. Using the university washers and dryers costs around \$1.75 (subject to change) for each cycle. You will need to supply your own detergent, softener, dryer sheets and bleach.

### *Dining*

Pelham Commons, located on the Mount Veronon Campus, offers a variety of options, and all ingredients are labeled. Dining Services will do their best to reasonably accommodate students' dining needs.

Students will have funds added to their GWorld cards for certain meals, and will also have the option of adding additional funds to their GWorld card for meals at GWorld vendors, see [www.dining.gwu.edu/where-eat](http://www.dining.gwu.edu/where-eat), for a complete list of GW Dining partners. To add additional funds, students or parents can add money online ([www.gworld.gwu.edu](http://www.gworld.gwu.edu)) or at designated kiosks on campus. The Foggy Bottom campus is located within a convenient distance of a grocery store if students would like to purchase snacks or additional food. Please notify us of any food allergies, dietary restrictions or religious observations that require special dining arrangements on the Medical Authorization Form in the Enrollment Packet. If you have a dining concern during the program, please notify an RA.

### *Leave Policies*

#### Leaving Campus

The GW Pre-College Program gives students the opportunity to experience life in Washington, D.C. The city has much to offer, and students will have opportunities to visit D.C. neighborhoods and sites under supervision of staff on scheduled excursions. Additionally, students may leave the campus for short, non-supervised trips during free time. Students are advised to travel in groups of two or more when leaving campus and sign out with their Resident Advisor, giving a destination, contact information and a time of return. Students must sign back in upon return. Violation of these rules or inappropriate behavior off campus is subject to disciplinary action and possible dismissal from the program. The student may also be subject to university judicial procedures. Students who choose to leave the campus area at any time understand that the farther they are from the main campus area, the more difficult it is for university and GW Pre-College staff to assist them should they need help. Students and their parents/guardians should discuss and decide upon appropriate boundaries and guidelines for traveling off campus while attending the program.

#### Program Leave

If a student is requesting to arrange for a late curfew or to spend nights away from campus during evenings and weekends a request for permission must be sent from a parent or guardian. Requests for such permission must be submitted to the program director at least 72 hours in advance, during regular business hours, Monday through Friday, 9am - 5pm (no exceptions). The Leave Request Form is available on the *Admitted Students* section of the GW Pre-College website. Any requests conflicting with structured academic programs will not be approved. The GW Pre-College Program retains ultimate decision authority on all leave requests.

### *Lost & Found*

The university is not responsible for safekeeping of valuable items. Please report any missing items to an RA.

Inquiries can be made into lost items on weekdays between the hours of 8am and 5pm by calling 202-994-6948 or by stopping by Rome Hall, Suite 101, on the Foggy Bottom Campus. Email inquiries can be made at [lostandfound@gwu.edu](mailto:lostandfound@gwu.edu). Response to emails will usually be returned within 24 hours Mon-Fri. In order to claim your lost items, you must bring a photo ID card.

# Medical Care & Insurance

## WHERE TO GO FOR MEDICAL CARE

If you become ill or get injured during the program, first let a staff member know so that they can assist you in obtaining the proper medical care. The George Washington University has a Student Health Services office, as well as a hospital on campus.

Student Health Service  
University Student Center, Ground Floor  
800 21st Street, NW  
Washington, D.C. 20052  
202-994-6827, Option #1  
[www.gwired.gwu.edu/shs](http://www.gwired.gwu.edu/shs)

8:30am - 5:30pm, Monday - Friday

GW Hospital  
900 23rd Street, NW  
Washington, D.C. 20037  
202-715-4000  
[www.gwhospital.com](http://www.gwhospital.com)

## FOR EMERGENCIES

Students with illnesses requiring emergency treatment should contact our resident staff who will accompany them to the Emergency Room of a local area hospital.

### 911

In cases of extreme emergency where you cannot get yourself to the emergency room, you may dial 911 from any cell or home phone. 911 is the equivalent to 999 in some countries. Dialing 911 will automatically connect you to an emergency response operator. The operator will ask you what your emergency is and direct you to a hospital operator, dispatch an ambulance or connect you with local police. 911 can be dialed from anywhere within the United States. This number is not to be taken lightly and should be used in only extreme emergency cases.

## HEALTH INSURANCE REQUIREMENTS

Students attending GW Pre-College who are not on a GW F-1 visa are recommended but not required to have health insurance coverage.

### *F-1 Sponsored International Students*

All F-1 sponsored international students will be automatically enrolled in the GW Student Health Insurance Policy through Aetna. This insurance policy meets the requirements outlined for your F-1 visa.

Students who choose to remain in the GW Student Health Insurance Policy will see the insurance charges on their GW bill. The coverage period for Summer 2022 is June 27th to August 6th.

Students enrolled in an alternate health insurance plan or who have questions about the plan should contact our office at [precollege@gwu.edu](mailto:precollege@gwu.edu) as soon as possible.

# *University COVID-19 Protocols & Policies*

Further information regarding the university's COVID-19 response and protocols may be found on the Onward GW website.

## **ISOLATION/QUARANTINEPOLICIES**

At any time, the University may direct students to isolate or quarantine, should it be in the best interest of the health and safety of the University and members of the University community. Not all residence halls are appropriate for self-isolation or self-quarantine. In the event that the University determines that Student should be isolated or quarantined for public health reasons, Student shall follow University directions to isolate or quarantine in their Licensed Space or shall be administratively moved to another Licensed Space and building for isolation or quarantine purposes. If Student elects to isolate or quarantine in housing not provided by the University, such housing and the transportation to such alternative housing shall be at Student's expense. In the instance of any public health emergency on campus or within the District of Columbia and metropolitan area, the University will follow University and local emergency protocols. Student agrees to review and abide by University policies related to Covid-19 safety precautions and agrees to follow all University safety directives, including but not limited to those related to testing, wearing of masks, social distancing and vaccinations. Any failure to follow such directives may be referred to appropriate University authorities and may result in removal from the university.